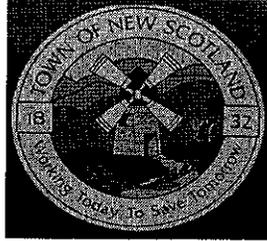


TOWN OF NEW SCOTLAND



REQUEST FOR SEALED BIDS FOR THE COLLECTION OF REFUSE AND RECYCLABLES

SUPERVISOR

Doug LaGrange

TOWN COUNCILMEN

Patricia Snyder

Adam Greenberg

William Hennessy

Laura TenEyck

TOWN CLERK

Diane Deschenes

HIGHWAY SUPERINTENDENT

Kenneth Guyer

BID OPENING DATE: May 9, 2016
TIME: 10:00 A.M. AT TOWN HALL

TABLE OF CONTENTS

PURPOSE DESCRIPTION OF COVERAGE AREA CURRENT COLLECTION.....	Page 1
TERM OF SERVICE AGREEMENT	Page 2
HOLIDAY COLLECTION DEFINITIONS.....	Page 3
DESCRIPTION OF SERVICE REQUESTED BID #1 EXCEPTIONS.....	Page 4
BID #2 UPPER FLATROCK ROAD TRANSFER STATION.....	Page 5
PROPOSAL QUESTIONS REGARDING THIS REQUEST FOR SEALED BIDS and COLLECTION INFORMATION.....	Page 6
INSURANCE REQUIREMENT.....	Page 7
SOLID WASTE & RECYCLING COLLECTION PROPOSAL.....	Page 8
CONSTRUCTION AND DEMOLITION REMOVAL PROPOSAL.....	Page 9
TOWN OF NEW SCOTLAND MAP.....	ATTACHMENT #1
COLLECTION STOP TOTALS BY DAY.....	ATTACHMENT #2
2015 SOLID WASTE AND RECYCLING TOTALS.....	ATTACHMENT #3
TOWN OF NEW SCOTLAND RECYCLING GUIDELINES.....	ATTACHMENT #4
NON-COLLUSIVE CERTIFICATE.....	ATTACHMENT #5
2016 NYS PREVAILING WAGE SCHEDULE.....	ATTACHMENT #6

PURPOSE:

The Town of New Scotland is seeking sealed bids for the residential curbside collection of solid waste and recyclables for the residents of the Town of New Scotland and the option of removal of construction and demolition debris from the Town of New Scotland Transfer Station.

DESCRIPTION OF COVERAGE AREA:

The Town of New Scotland is centrally located within Albany County, and has an area of 57 square miles. The Town is comprised of five hamlets; Feura Bush, Clarksville, Unionville, New Salem, and New Scotland/Slingerlands. The coverage area excludes the Village of Voorheesville and a small parcel located in the very most southwest corner of the Town. See Attachment #1 for a map of the Town of New Scotland. The population of New Scotland (excluding the Village of Voorheesville) is approximately 6,000.

CURRENT AND PROPOSED COLLECTION:

The Town of New Scotland is a member of the ANSWERS Capital Region Solid Waste Management Partnership. Currently garbage and recycling is being picked up at approximately 2464 stops in New Scotland and then garbage is transported to the Rapp Rd. ANSWERS facility. The Town will be responsible for all tipping fees at the ANSWERS facility for garbage. Collection takes place on a once a week basis on a specified day. Current collection schedule must be followed for the most part. See Attachment #2 for daily collection totals. Recyclables are picked up curbside weekly on the same day as garbage collection and then become the property of the contractor who is then responsible for disposal charges and/or receives any income generated. Bidder is responsible for fully familiarizing itself with the equipment, routes and stops necessary for the scope of the project.

TERM OF SERVICE AGREEMENT:

The initial contract period shall begin July 1, 2016 and end June 30, 2017. The term of the contract will be for one year, with annual renewals under the same terms, at the option of the Town, for 4 consecutive years. At the time of contract renewal, the annual contract amount will be increased by the Consumer Price Index (CPI) on May 1st of each renewal year over the CPI as of May 1st of the preceding year, or 5% above the contract price for the preceding year, (as adjusted), whichever is less.

The successful bidder will be required to execute a contract with the Town for the term of the contract by July 1, 2016. Contract will contain a provision that contractor must pay employees not less than the applicable area prevailing wage as established by New York State Department of Labor, as well as prescribe prohibition of discrimination clauses (contractor will not discriminate on account of race, creed, color, national origin, age, sex, sexual orientation, disability, or any other class protected by New York State or Federal Law).

The successful bidder must provide a performance bond, certified check or letter of credit in the amount of 100% of this contract price at the time of the execution of the contract. Surety company must be licensed to do business in the State of New York and be listed in the U.S. Department of the Treasury Federal Register, Circular 570 - List of Approved Surety Companies.

All tipping fees for solid waste will be paid by the Town of New Scotland. All tipping fees or disposal charges for recyclable materials shall be the responsibility of and paid for by the Contractor. Any sums received for the sale of recyclables shall be the property of, and retained by the Contractor.

HOLIDAY COLLECTION:

Collection will be delayed by one day for the following recognized holidays; New Years Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, and Christmas Day. If these holidays fall on Monday – Friday, collections on the holiday and after the holiday will be delayed by one day for that week only.

DEFINITIONS:

1. Solid Waste: means garbage, refuse, rubbish, excluding all items contained on ANSWERS
“unacceptable material list” as the same may be from time to time revised and excluding
recyclable items and materials which have been set out for recycling pursuant to any
recycling program in which the Town of New Scotland is involved.
2. Commingled Recyclables: recyclable material collected in a specified container to include:
 - A. Glass: glass containers, all colors.
 - B. Ferrous and Non-Ferrous containers: aluminum, steel and bi-metal cans, aluminum, foil and pie/TV-dinner plates.
 - C. Plastic: Plastic bottles and jugs, #1's through #7's
 - D. Corrugated cardboard and boxboard flattened, brown bags, pizza boxes.
 - E. Newspaper, mixed office paper, junk mail, glossy or shiny mail, advertisements
magazines, catalogs, and greeting cards.

DESCRIPTION OF SERVICE REQUESTED:

Bid #1

Collection of garbage, single-stream recyclables to include plastics, glass, metal, newspaper, magazines, junk mail, high grade office paper, and corrugated cardboard as defined below will be collected, beginning July 1, 2016, on a specified day determined by the Town, on a once a week basis. *In addition, bidder shall provide each eligible pick up unit with a 90 gallon or larger plastic wheeled container, with attached hinged lid, suitable for the purpose, to receive solid wastes and a 60-70 gal. plastic wheeled container, with attached hinged lid, suitable for the purpose, to receive recyclable materials.* The recycling container MUST be clearly marked and different color from solid waste container and clearly labeled with list of acceptable and unacceptable items (color and printing to be approved by the Town of New Scotland). **Upon the agreement of the Highway Superintendent and the Hauler, resident may swap the 90gal. or larger wheeled container for a smaller 60-70gal. wheeled container one time only.** Solid waste is to be bagged by resident and placed in wheeled garbage cans as described above and placed at the curb. Recyclables shall be placed loosely in wheeled recycling container and placed at the curb. All garbage containers and recycling containers shall be delivered to all households along with attached literature, (also approved by the Town of New Scotland) by June 30, 2016, or as soon as reasonably possible. Recyclables shall be sorted by resident in accordance with the Town of New Scotland guidelines. See Attachment #4 Collection shall take place Monday – Saturday during the hours of 7:00 am and 5:00 pm only. No collection will occur on Sundays. Residents that live on private roads and drives with the exception of Blackbird Estates, New Scotland Road, are responsible to bring their trash and recyclables to the end of their private road or driveway that intersects with the main road.

Contract amount shall increase at annual contract renewal for additional stops by using total yearly bid price divided by 2464.

Exceptions:

Under certain conditions, alternate provisions shall be made upon agreement of the Highway Superintendent and the Contractor.

BID #2 Upper Flat Rock Road Transfer Station

DETAILED SPECIFICATIONS

The Town of New Scotland is requesting bids on the hauling and disposal of Construction and Demolition debris from the Town of New Scotland Transfer Station located at 237 Upper Flat Rock Road, Clarksville, NY.

The successful bidder(s) will supply a minimum of three (3) 30-yard roll-off containers for loading by Town employees using Town equipment. This equipment will consist of a bucket loader. Containers must be in good structural condition and full containers must be covered at all times during transport. Containers will be emptied on a will call basis. Container must be emptied within 48 hours of contractor being notified.

History has shown that an average of 168 tons of C&D material per year was accepted at the Upper Flat Rock Road Transfer Station for the three years prior to 2016. The number of loads hauled in 2015 was 55.

Option #1 will provide the hauler the opportunity to dispose of the debris at any facility permitted by NYSDEC that accepts this type of material. The vendor will be responsible for the charges at the disposal site and will bill the Town monthly for both hauling and disposal costs. The monthly bill will include copies of all weight slips.

Option #2 will stipulate that the hauler delivers the C&D waste from 237 Upper Flat Rock Road to the City of Albany's landfill on Rapp Road. The Town of New Scotland's current municipal tipping fee is \$52.00/ton. The Town of New Scotland will be responsible for the payment of charges at the Rapp Road Landfill. The vendor will bill the Town monthly for the hauling costs. The monthly bill will include copies of all weight slips.

QUESTIONS REGARDING THIS REQUEST FOR SEALED BIDS:

If additional information or questions pertaining to this Request for Sealed Bids is necessary, please direct them to Kenneth Guyer, Highway and Sanitation Superintendent at 475-0385.

*******The information contained in the Request for Sealed Bids is deemed reliable, but not guaranteed*******

PROPOSAL:

A. BUSINESS INFORMATION

Brief history of bidder involved in proposal:

Has the bidder ever failed to complete any contract awarded to it?

If so, where and why?

State the length of time you have been in that business under your present name and identify all other names under which you have done business:

List the names, addresses and telephone numbers of municipalities currently utilizing your services:

B. COLLECTION INFORMATION:

Describe how the collection will take place, include the following information on your description, but not limited to; equipment and manpower to be utilized

Describe how collection will take place if problems with equipment, manpower, or any other difficulties occur.

Describe your ability to conform to the requirements set forth by the ANSWERS Solid Waste Management Planning Unit.

QUESTIONS REGARDING THIS REQUEST FOR SEALED BIDS:

If additional information or questions pertaining to this Request for Sealed Bids is necessary, please direct them to Kenneth Guyer, Highway Superintendent at 475-0385.

Bids may be considered separately or in any combination of bids/options at the discretion of the Town Board.

******The information contained in the Request for Sealed Bids is deemed reliable, but not guaranteed******

INSURANCE REQUIREMENTS

All service providers must provide the Town with a Certificate of Insurance providing the following minimum limits and coverages:

- 1.) General Liability limits of at least \$1,000,000 per occurrence, \$2,000,000 General Aggregate, \$2,000,000 Products and Completed Operations Aggregate.
- 2.) Commercial Automobile Liability with limits of at least \$1,000,000 combined single limit. Coverage for all owned, leased, hired, and non-owned vehicles shall be included.
- 3.) Proof of Workers Compensation & Employers' Liability coverage with statutory limits for all employees.
- 4.) NYS statutory disability coverage for all employees.
- 5.) The Town of New Scotland shall be included as an additional insured. Coverage provided to the Town shall be considered "Primary" and "non-contributory" over any other valid and collectable insurance available to the Town.
- 6.) Commercial Umbrella Liability insurance with limits of not less than \$1,000,000 per occurrence. Umbrella shall carry same additional insured endorsements as the underlying policies.

All policies shall provide the Town with 30 days notice of cancellation with the exception of non-payment of premium in which case the statutory cancellation clause shall apply.

All policies will be written with an insurance company that is acceptable to the Town. The company shall carry a Best's rating of A- or better.

Contractor must provide bid security in the amount of 5% of the attached bid. Security may take the form of a bid bond, or certified check made payable to Town of New Scotland.

NON-COLLUSIVE CERTIFICATE:

Pursuant to Section 103-d of the General Municipal Law of the State of New York a Non-Collusive Certificate must accompany proposals. (See attachment #5)

The Contractor to whom the contract is awarded shall be prohibited from the assigning, transferring, subletting or otherwise disposing of the same or of any part of the work to any other person, company or corporation without the previous written consent of the Town of New Scotland.

Town of New Scotland Solid Waste and Recyclables Collection Proposal

Bids shall be submitted in duplicate in sealed envelopes, which shall bear on the face thereof the name and address of the bidder and title "Bid for collection of Refuse and Recyclables" and/or "Bid for Removal of Construction and Demolition Materials".

Please submit your proposal using the following format:

Firm: _____

Address: _____

Telephone: _____ Cell phone: _____

Contact Person: _____
(Please Print)

BID #1	Total price per year	_____
--------	-------------------------	-------

Signature and Title of Authorized Representative:

_____	_____	_____
Signature	Title	Date

Bids may be considered separately or in any combination of bids/options at the discretion of the Town Board.

BID #2

CONSTRUCTION & DEMOLITION REMOVAL PROPOSAL

	<u>UNIT PRICE</u>	<u>MONTHLY PRICE</u>
OPTION #1 A. One 30-yard roll-off per month	\$ _____	
Estimated monthly quantity = 3 x price per item		\$ _____
B. Haul fee per 30-yard roll-off	\$ _____	
Estimated monthly trips = 5 x price per trip		\$ _____
C. Disposal fee per ton	\$ _____	
Estimated monthly tonnage = 20 tons x price per ton		\$ _____

MONTHLY GRAND TOTAL PRICE
A + B + C

\$ _____

OPTION #2 A. One 30-yard roll-off per month	\$ _____	
Estimated monthly quantity = 3 x price per item		\$ _____
B. Haul fee per 30-yard roll-off to Rapp Road Landfill	\$ _____	
Estimated monthly trips = 5 x price per trip		\$ _____
C. Disposal fee per ton	\$ <u>52.00</u>	
Estimated monthly tonnage = 20 tons x price per ton		\$ <u>1040.00</u>

MONTHLY GRAND TOTAL PRICE
A + B + C

\$ _____

Firm: _____

Address: _____

Telephone: _____ Cell phone: _____

Contact Person: _____

(Please Print)

Signature and Title of Authorized Representative:

Signature

Title

Date

Attachment # 2

<u>Day</u>	<u>Number of Stops/Pick ups</u>
Monday	663
Tuesday	723
Wednesday	326
Thursday	389
Friday	363
Total	2464

Attachment #3

**2015 RECYCLING AND SOLID WASTE
TOTALS**

DATE	COMINGLED GLASS, PLASTIC, TIN, MIXED PAPER	C & D	SOLID WASTE
JANUARY	54.14	2.7	158.15
FEBRUARY	44.97	5.08	128.63
MARCH	54.87	6.58	158.81
APRIL	61.8	28.9	166.99
MAY	63.76	28.41	164.34
JUNE	67.3	19.31	186.01
JULY	62.56	15.02	171.85
AUGUST	60.1	17.72	158.25
SEPTEMBER	60.57	14.87	195.7
OCTOBER	63.24	15.36	176.1
NOVEMBER	67.09	15.39	174.28
DECEMBER	69.51	11.2	185.15
TOTALS	729.91	180.54	2024.26

NON-COLLUSIVE CERTIFICATE

Pursuant to Section 103-d of the General Municipal Law of the

STATE OF NEW YORK

By submission of their bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party hereto certifies as to its own organization, under penalty of perjury, that to the best of his knowledge and beliefs:

1. The prices in this bid have been arrived at independently without collusion, communication, consultation, or agreement, for the purpose of restricting competition as to any matter relating to such price with any other bidder or any competitor;
2. Unless otherwise required by law, the prices which have been quoted in this bid have not been knowingly disclosed by the bidder prior to the opening, directly or indirectly to any other bidder or to any competitor and;
3. No attempt has been made or will be made by the bidder to induce any other person, partnership or corporation to submit a bid for the purpose of restricting competition

The corporate bidder and the undersigned affirm the above certification under penalty of perjury.

NAME OF CORP. OR INDIVIDUAL

Signed By _____
AUTHORIZED AGENT

Corporation Resolution

RESOLVED that _____ be authorized to sign and submit the bid or proposal of this Corporation for the following project:

_____ and to include in such bid or proposal the certificate as to non-collusion required by section 103-d of the General Municipal Law as the act and deed of such corporation, and for any inaccuracies or mis-statements in such certificates this corporate bidder shall be liable under penalties of perjury.

The foregoing is a true and correct copy of the resolution adopted by _____ at a meeting of its Board of Directors on the _____ day of 20 _____.

Attachment #4

TOWN OF NEW SCOTLAND RECYCLING GUIDELINES

PLASTICS

Acceptable Material in recycling bins

- Plastic containers with a 1 – 7 printed on the bottom to include food and beverage containers such as milk, water, butter, yogurt, soda and juice containers, syrup and salad dressing bottles, white or colored laundry detergent containers, and liquid soap and shampoo bottles. Paper labels on containers are acceptable. Lids should be placed in trash.

What is Not Acceptable:

- Plastic toys, flower pots, buckets, chairs.
- Styrofoam, plastic bags
- Disposable plates, cutlery

Preparation: All bottles and containers should be rinsed.

All unacceptable items should be placed in the trash.

METAL CONTAINERS

Acceptable Materials:

- All sizes of steel, aluminum and tin plated food and beverage cans, aluminum foil and food trays free of food.

What is Not Acceptable:

- Wire coat hangers, wire, scrap metal, bicycle parts, pots and pans, any hazardous chemicals, aerosol cans, paint cans. If containers are **empty** they can go into your regular trash bin.

Preparation: All cans must be rinsed and free of food. Labels do not have to be removed. Lids should be placed in trash.

All unacceptable items should be placed in trash.

GLASS CONTAINERS

Acceptable Material:

- Transparent and translucent food and beverage bottles and jars, (clear, green, brown)

What is Not Acceptable:

- Light bulbs, broken glass, window/plate glass, ceramics, drinking glasses, mirrors, dishes, cups

Preparation: All bottles and jars must be rinsed and free of food. Labels do not have to be removed. Lids should be placed in trash.

All unacceptable items should be placed in trash.

NEWSPAPER AND PAPER RECYCLING

Newspaper:

Newspaper and the glossy inserts can be recycled.

Telephone books may be recycled..

Magazines, envelopes (all color and sizes) letterhead, computer paper, loose leaf or copy paper (all colors). Junk mail is recycled as well.

Lightweight cardboard: dry food boxes such as cereal, cookie, and crackers, milk and juice containers. Also toilet tissue and paper towel rolls

Preparation: All newspaper, magazines, junk mail, paperback books, envelopes, telephone books, computer and loose leaf paper may be commingled and placed **loosely** in your bin. If your junk mail comes wrapped in plastic, please remove the plastic before placing the mail in the bin. Do not tie papers in bundles.

Paper products that are *Not* acceptable for recycling:

- Carbon paper, wrapping paper, spiral notebooks, plastic or metal fasteners, (staples ok), glossy fax paper, used paper plates, used paper cups, used tissue paper/napkins, wet paper, or soiled newspapers.

Please be sure to keep your recycled paper clean and dry.

CARDBOARD RECYCLING

Corrugated Cardboard: 3 Layer corrugated cardboard only.

Preparation: Shall be flattened and cut down to pieces no larger than 3' X 2' wide. Do not tie in bundles. Cardboard must be clean and dry to be recycled. **Wet cardboard should be placed in household trash.**

MEDICAL WASTE

Hypodermic needles: DO NOT place hypodermic needles in your regular household trash. Containers of hypodermic needles are NOT acceptable in household trash.

FLUORESCENT LIGHT BULB DISPOSAL

Fluorescent light bulbs and tubes are a hazardous waste and should **NOT** be placed in your household trash or recycling bins. Fluorescent bulbs (in original box if possible) should be brought to the Highway Garage Monday – Friday between the hours of 7:00 am and 3:30 pm and packaged in their original containers (if possible). CFL(Compact fluorescent lightbulbs) bulbs may also be brought to the Highway Garage.

HOUSEHOLD HAZARDOUS WASTE DAY & ELECTRONICS RECYCLING DAY

The Town of New Scotland sponsors Household Hazardous Waste Collection Day in the spring of each year. Collection day is generally in May. Town residents **must sign up** by calling the Highway Department at 475-0385

Updated 04/16

Questions? Call 475-0385 with your recycling questions.



New York State Department of Labor
Bureau of Public Work
SOBC - Bldg. 12 - Rm. 130
Albany, NY 12240
www.labor.ny.gov

IMPORTANT NOTICE

Regarding Article 9 Building Service Contract Schedules

Contracts with PRC#s assigned on or after 8/1/2010:

- Building Service rates (Article 9) will be determined annually on July 1. They are in effect through June 30 of the following year. Employers must pay the newly determined rates each year.
- Any corrections or updates to the annual determination will be posted to the DOL website on the first day of each month. Employers are responsible for checking for updates each month and paying these updated rates retroactive to July 1st.
- The DOL web site has a page where employers can enter their specific PRC number to find the correct wage rates for their contracts.

Contracts with PRC#s assigned PRIOR to 8/1/2010:

- The rates in contracts with PRC#s assigned prior to 8/1/2010 will remain effective and extensions to these contracts WILL NOT require a new schedule.

This is a change to our prior notice.

Article 9 wage schedule information is now available online.

Introduction to the Prevailing Rate Schedule

Introduction

The Labor Law requires public work contractors and subcontractors to pay a service employee under a contract for building service work for a public agency, a wage of not less than the prevailing wage and supplements (fringe benefits) in the locality for the craft, trade, or occupation of the service employee. Such a public work building service contract must be in excess of one thousand five hundred dollars (\$1,500).

Requesting a Wage Schedule

For every building service contract, the public agency must file a statement identifying the types of employees and work to be performed by submitting a Request for Wage and Supplement Information form (PW 39) to the Bureau of Public Work, either online, by fax, or by mail. The Commissioner of Labor makes an annual determination of the prevailing rates. This determination is in effect from July 1st through June 30th of the following year.

The Public Agency must include the specifications for each building service contract the PRC number assigned to such contract and stipulation obligating the contractor to pay not less than the wage rates set forth in the Prevailing Wage Schedule issued under that PRC number.

Hours

A building service employee, employed by a contractor, shall work up to eight (8) hours in any one day and up to forty (40) hours in any workweek for the appropriate posted prevailing wage rates. A building service employee who works more than eight (8) hours in any one day or more than forty (40) hours in any workweek shall be paid wages for such overtime at a rate not less than one-and-one-half (1.5) times the prevailing basic cash hourly rate.

Wages and Supplements

The wages and supplements to be paid and/or provided to a building service employee, employed on a public work contract shall be not less than those listed in the Prevailing Rate Schedule.

A supplemental benefit of 'paid time off' shall be provided as paid leave, or converted to an hourly value paid to the employee. If 'paid time off' is converted to an hourly monetary value, such an amount is to be paid in addition to any other hourly supplements required by this schedule.

The hourly value for 'paid time off' would be calculated as follows: hourly wage rate X 8 hours per day X total number of paid days off divided by 2080 hours. For example: \$16.00 per hour wage rate X 8 hours per day = \$128.00; \$128.00 X 5 paid days off = \$640.00; \$640.00 divided by 2080 hours = \$0.31 per hour. The \$0.31 per hour amount would be in addition to any other required supplemental monetary amount paid.

All 'paid time off' provided to part-time employees, shall be prorated (divided, distributed, or assessed proportionately) based on fulltime equivalent hours.

The amount of 'paid time off' for part-time employees, would be calculated as follows: number of part-time weekly hours divided by 40 fulltime weekly hours = percentage of 'paid time off' for part-time employee. For example: a fulltime employee works 40 hours per week and a part-time employee works 30 hours per week (30 hours divided by 40 hours = .75); if a fulltime employee is provided 5 paid vacation days (5 X .75 = 3.75), a part-time employee would be provided 3.75 paid vacation days.

Payrolls and Payroll Records

Every contractor and subcontractor MUST keep original payrolls or transcripts subscribed and affirmed as true under penalty of perjury. Payrolls must be maintained for at least three (3) years from the projects date of completion.

At a minimum, payrolls must show the following information for each person employed on a public work project: name; social security number; the craft, trade or occupation in which the worker was employed; hourly wage rate(s) paid; supplements paid or provided; and daily and weekly number or hours worked in each craft, trade or occupation.

NOTE: For more detailed information regarding Article 9 prevailing wage contracts, please refer to "General Provisions of Laws Covering Workers on Article 9 Public Work Building Service Contracts".

If you have any questions concerning the attached schedule or would like additional information, please write to:

New York State Department of Labor
Bureau of Public Work
State Office Campus, Bldg. 12
Albany, NY 12240

OR

Contact the nearest BUREAU of PUBLIC WORK District Office

District Office Locations:

Telephone #

FAX #

Bureau of Public Work - Albany	518-457-2744	518-485-0240
Bureau of Public Work - Binghamton	607-721-8005	607-721-8004
Bureau of Public Work - Buffalo	716-847-7159	716-847-7650
Bureau of Public Work - Garden City	516-228-3915	516-794-3518
Bureau of Public Work - Newburgh	845-568-5287	845-568-5332
Bureau of Public Work - New York City	212-932-2419	212-775-3579
Bureau of Public Work - Patchogue	631-687-4882	631-687-4902
Bureau of Public Work - Rochester	585-258-4505	585-258-4708
Bureau of Public Work - Syracuse	315-428-4056	315-428-4671
Bureau of Public Work - Utica	315-793-2314	315-793-2514
Bureau of Public Work - White Plains	914-997-9507	914-997-9523
Bureau of Public Work - Central Office	518-457-5589	518-485-1870

Albany County Article 9

Trash and Refuse Removal

04/01/2016

JOB DESCRIPTION Trash and Refuse Removal

DISTRICT 10

ENTIRE COUNTIES

Albany, Columbia, Greene, Rensselaer, Saratoga, Schenectady, Warren, Washington

WAGES

For use with Transfer Station Operation.

Per hour: 07/01/2015

Indus. Truck Driver/Tractor Operator

\$ 18.40

Laborer/ non-construction

\$ 15.07

Conveyor operators and tenders

\$ 17.97

Weighers/Measurers

\$ 14.59

IMPORTANT INFORMATION:

Article 9 §230.6. "Prevailing wage" means the wage determined by the fiscal officer to be prevailing for the various classes of building service employees in the locality. In no event shall the basic hourly cash rate of pay be less than the statutory minimum wage established by article nineteen of this chapter, or, in a city with a local law requiring a higher minimum wage on city contract work, less than the minimum wage specified in such local law.

SUPPLEMENTAL BENEFITS

Per hour worked: \$ 1.70

OVERTIME PAY

See (B, B2) on OVERTIME PAGE

HOLIDAY

Paid: See (1) on HOLIDAY PAGE

10-NYS/R&S - Trans.Station.Ops

Trash and Refuse Removal

04/01/2016

JOB DESCRIPTION Trash and Refuse Removal

DISTRICT 10

ENTIRE COUNTIES

Albany, Columbia, Fulton, Greene, Montgomery, Rensselaer, Saratoga, Schenectady, Schoharie, Ulster, Warren, Washington

WAGES

Per hour: 07/01/2015 09/15/2015

Commercial

\$ 17.00

\$ 17.26

Residential

17.00

17.26

IMPORTANT INFORMATION:

Article 9 §230.6. "Prevailing wage" means the wage determined by the fiscal officer to be prevailing for the various classes of building service employees in the locality. In no event shall the basic hourly cash rate of pay be less than the statutory minimum wage established by article nineteen of this chapter, or, in a city with a local law requiring a higher minimum wage on city contract work, less than the minimum wage specified in such local law.

SUPPLEMENTAL BENEFITS

Benefits paid to non-probationary employees:

07/01/2015

01/01/2016

Single

\$ 2.67

\$ 2.80

Two person

5.98

6.27

Family

8.49

8.87

Vacation is earned by employees working at least 150 days in the last 12 consecutive months:

After completing 12 Months of service (1 yr)

1 Week

After completing 36 Months of service (3 yrs)	2 Weeks
After completing 120 Months of service (10 yrs)	3 Weeks
After completing 180 Months of service (15 yrs)	3 Weeks 1 Day
After completing 192 Months of service (16 yrs)	3 Weeks 2 Day's
After completing 204 Months of service (17 yrs)	3 Weeks 3 Day's
After completing 216 Months of service (18 yrs)	3 Weeks 4 Day's
After completing 228 Months of service (19 yrs)	4 Weeks

*Vacation weekly pay shall be determined by taking the employees previous years W-2 Gross reported earnings and multiplying by 2.0%

Paid time off for part-time employees shall be prorated. (See "Introduction to the Prevailing Rate Schedule" page 10, "Wage and Supplements" heading, for a detailed explanation.)

OVERTIME PAY

See (B, B2, K) on OVERTIME PAGE

HOLIDAY

Paid: See (5, 6) on HOLIDAY PAGE

Must work the last regularly scheduled day before and after holiday.

Holidays on a Saturday are observed on Friday, Holidays on a Sunday are observed on Monday.

Employee's working at least 12 consecutive months and having worked 200 days will receive 5 floating holidays.

10-294

Overtime Codes

Following is an explanation of the code(s) listed in the OVERTIME section of each classification contained in the attached schedule. Additional requirements may also be listed in the HOLIDAY section.

NOTE: Supplemental Benefits are 'Per hour worked' (for each hour worked) unless otherwise noted

- (AA) Time and one half of the hourly rate after 7 and one half hours per day
- (A) Time and one half of the hourly rate after 7 hours per day
- (B) Time and one half of the hourly rate after 8 hours per day
- (B1) Time and one half of the hourly rate for the 9th & 10th hours week days and the 1st 8 hours on Saturday. Double the hourly rate for all additional hours
- (B2) Time and one half of the hourly rate after 40 hours per week
- (C) Double the hourly rate after 7 hours per day
- (C1) Double the hourly rate after 7 and one half hours per day
- (D) Double the hourly rate after 8 hours per day
- (D1) Double the hourly rate after 9 hours per day
- (E) Time and one half of the hourly rate on Saturday
- (E1) Time and one half 1st 4 hours on Saturday; Double the hourly rate all additional Saturday hours
- (E2) Saturday may be used as a make-up day at straight time when a day is lost during that week due to inclement weather
- (E3) Between November 1st and March 3rd Saturday may be used as a make-up day at straight time when a day is lost during that week due to inclement weather, provided a given employee has worked between 16 and 32 hours that week
- (E4) Saturday and Sunday may be used as a make-up day at straight time when a day is lost during that week due to inclement weather
- (E5) Double time after 8 hours on Saturdays
- (F) Time and one half of the hourly rate on Saturday and Sunday
- (G) Time and one half of the hourly rate on Saturday and Holidays
- (H) Time and one half of the hourly rate on Saturday, Sunday, and Holidays
- (I) Time and one half of the hourly rate on Sunday
- (J) Time and one half of the hourly rate on Sunday and Holidays
- (K) Time and one half of the hourly rate on Holidays
- (L) Double the hourly rate on Saturday
- (M) Double the hourly rate on Saturday and Sunday
- (N) Double the hourly rate on Saturday and Holidays
- (O) Double the hourly rate on Saturday, Sunday, and Holidays
- (P) Double the hourly rate on Sunday
- (Q) Double the hourly rate on Sunday and Holidays
- (R) Double the hourly rate on Holidays
- (S) Two and one half times the hourly rate for Holidays, if worked

- (S1) Two and one half times the hourly rate the first 8 hours on Sunday or Holidays One and one half times the hourly rate all additional hours.
- (T) Triple the hourly rate for Holidays, if worked
- (U) Four times the hourly rate for Holidays, if worked
- (V) Including benefits at SAME PREMIUM as shown for overtime
- (W) Time and one half for benefits on all overtime hours.

Holiday Codes

PAID Holidays:

Paid Holidays are days for which an eligible employee receives a regular day's pay, but is not required to perform work. If an employee works on a day listed as a paid holiday, this remuneration is in addition to payment of the required prevailing rate for the work actually performed.

OVERTIME Holiday Pay:

Overtime holiday pay is the premium pay that is required for work performed on specified holidays. It is only required where the employee actually performs work on such holidays. The applicable holidays are listed under HOLIDAYS: OVERTIME. The required rate of pay for these covered holidays can be found in the OVERTIME PAY section listings for each classification.

Following is an explanation of the code(s) listed in the HOLIDAY section of each classification contained in the attached schedule. The Holidays as listed below are to be paid at the wage rates at which the employee is normally classified.

- (1) None
- (2) Labor Day
- (3) Memorial Day and Labor Day
- (4) Memorial Day and July 4th
- (5) Memorial Day, July 4th, and Labor Day
- (6) New Year's, Thanksgiving, and Christmas
- (7) Lincoln's Birthday, Washington's Birthday, and Veterans Day
- (8) Good Friday
- (9) Lincoln's Birthday
- (10) Washington's Birthday
- (11) Columbus Day
- (12) Election Day
- (13) Presidential Election Day
- (14) 1/2 Day on Presidential Election Day
- (15) Veterans Day
- (16) Day after Thanksgiving
- (17) July 4th
- (18) 1/2 Day before Christmas
- (19) 1/2 Day before New Years
- (20) Thanksgiving
- (21) New Year's Day
- (22) Christmas
- (23) Day before Christmas
- (24) Day before New Year's
- (25) Presidents' Day
- (26) Martin Luther King, Jr. Day
- (27) Memorial Day