

**TOWN OF NEW SCOTLAND
TOWN BOARD MEETING
August 10, 2016 - 7:00 PM
AGENDA**

1. **Call to Order** *Mr. LaGrange*

2. **Pledge of Allegiance**

3. **Invitation to the General Public to Comment on Agenda Items: Please use the microphone available and state your name for the record** *Mr. LaGrange*

4. **Approval of the Minutes of the Following:** *Ms. Deschenes*
 - **July 13, 2016 Regular Town Board Meeting**

Announcement:

 - **American Red Cross Babysitting Class, Aug 12th Town Hall 8:30am–3:30 pm. Cost \$50 for residents, \$85 for non-residents**
 - **AARP Defensive Driving, Oct 7th , 9AM-3:30PM at Community Center**

5. **Discussion/Action re: Proposed Local Law C of 2016, amending sections of Chapter 190 of the zoning law** *Mr. LaGrange*
 - **SEAF and SEQR Resolution** *Attachment #1*
Attachment #1a

6. ~~**Discussion/action re: Acceptance of Roadway & Utility Infrastructure at Phase 2 of Colonic Country Club Estates -- TABLED--**~~ *Mr. LaGrange*
Attachment #2

7. **Engineering: Hilton Rd. Vertical Realignment Project** *Mr. Dempf*
 - **Stantec Proposal for design services Hilton Rd vertical Realignment Project** *Attachment #3*
 - **Discussion/Action re: Phase 1 Archeological study services**

8. **Discussion/Action: SEQR findings regarding grant applications under the 2015 NYS Community Development Block Grant program for the following proposed projects:** *Mr. Hennessy*
 - **Swift Road Park improvements** *Attachment #4*
 - **Feura Bush Park improvements** *Attachment #4a*

9. **Discussion/Action re rules and requirements of employee mileage reimbursement** *Mr. LaGrange*
 - **Policy Manual revision of Section 606 Mileage Reimbursement** *Attachment #5*
 - **Adoption of Town of New Scotland Mileage Reimbursement Request Form** *Attachment #5a*

10. **Authorize Supervisor to execute “Addendum to June 25, 2007 Water Purchase Agreement” with the Village of Voorheesville regarding the Colonie Country Club Water District** *Mr. LaGrange
Attachment #6*

11. **Highway and Parks:**
 - **Request to change job title for highway employee Adam Duncan, from EO-1 at pay rate \$17.02 to EO-1 with Class A License at pay rate \$17.34**
 - *ITEM REMOVED**Ken Guyer*

12. **Proposed Local Law revising Zoning Law regarding notification requirements** *Mr. Greenberg
Attachment #7*

13. **Proposed Local Law revising Zoning Law regarding storage containers** *Mr. Greenberg
Attachment #8*

14. **Appointment of Planning and Zoning Board members to Committee to review Proposed Hamlet Development District Zoning Language** *Mr. LaGrange*

15. **Possible motion for Executive Session to discuss personnel issue** *Mr. Greenberg*

16. **Liaison Reports** *Various Board
Members*

17. **Departmental Monthly Reports:**
 - **Town Clerk, July 2016** *Attachment #9*
 - **Registrar, July 2016** *Attachment #9a*
 - **Justice Adkins, June 2016** *Attachment #9b*

18. **Invitation to the Public to Discuss Non-Agenda Items** *Mr. LaGrange*

19. **Pay the Bills** *Mr. LaGrange
Attachment #10*

20. **Approve any Budget Modifications** *Mr. LaGrange
Attachment #11*

21. **Adjourn** *Mr. LaGrange*

**Proposed
Town of New Scotland
Local Law C of the year 2016**

A Law Amending the Town of New Scotland Zoning Law.

Be it enacted by the Town Board of the Town of New Scotland as follows:

SECTION I. BACKGROUND, PURPOSE AND FINDINGS

Articles 25AA and 25AAA of the New York State Agriculture and Markets Law recognize that agricultural lands are irreplaceable assets, and the State should provide certain protections for farms, farmland, and agriculture uses. The protections under Section 301 of the Agricultural and Markets Law apply to farmland of not less than seven (7) acres used as a single operation. In 2006, the Town of New Scotland adopted a local “Right to Farm Law” pursuant to Local Law No. 5 of 2006 to ensure that local farms are protected. Various provisions of the Town of New Scotland Zoning Law permit “farming activity” and agricultural uses in certain zoning districts. The Zoning Law makes distinctions between farming activity on: (1) parcels of land that are less than five (5) acres, and (2) parcels of land that are greater than five (5) acres. In general, the Zoning Law classifies whether the agricultural use is permitted, or permitted by special use permit in certain districts, based on the size of the parcel and the nature of the farming activity. In the interest of consistent regulation and enforcement of farm activities, and other considerations, the Town Board finds that the Zoning Law regulations should correlate to the seven (7) acre threshold used in Article 25AA of the New York Agriculture and Markets Law, and the determination of whether a special use permit is needed for farming activity in certain districts should be based on a seven (7) acre minimum/threshold. The Town Board finds that the minimum acreage requirements, and regulation of farming activity facilitated by this law and the Town’s “Right to Farm Law” enacted pursuant to Local Law No. 5 of 2006 will foster compatible uses of land in neighborhoods with residential or other uses while continuing to protect and conserve farms and farmland. The Town Board further finds that this law is consistent with the Comprehensive Plan, will preserve the community character, and will benefit the comfort, convenience, public health and general welfare of the citizens of the Town.

SECTION II. AUTHORITY

This local law is enacted by the Town Board of the Town of New Scotland pursuant to its authority to adopt local laws under Article IX of the New York State Constitution, Article 18 of the General Municipal Law, and the Municipal Home Rule Law.

SECTION III. AMENDMENTS

Chapter 190 of the Town of New Scotland Zoning Law is hereby amended as follows:

- A. Section 190-11, entitled “RF Residential Forestry,” of the Town of New Scotland Zoning Law is hereby amended by:
 - (1) deleting paragraph (C)(2) and replacing it with the following:
 - (2) Agriculture: farms and nurseries (more than seven acres), including display and sale of products raised, except hogs and pigs.
 - (2) deleting paragraph (D)(16) and replacing it with the following:
 - (16) Horses, less than seven acres.

- B. Section 190-12, entitled “RA Residential Agricultural,” of the Town of New Scotland Zoning Law is hereby amended by:
 - (1) deleting paragraph (C)(2) and replacing it with the following:
 - (2) Agriculture: farms and nurseries (more than seven acres), including display and sale of products raised, except hogs and pigs.
 - (2) deleting paragraph (D)(18) and replacing it with the following:
 - (18) Horses, less than seven acres.

- C. Section 190-13, entitled “MDR Medium Density Residential,” of the Town of New Scotland Zoning Law is hereby amended by:
 - (1) deleting paragraph (C)(1) and replacing it with the following:
 - (1) Agriculture: farms and nurseries (more than seven acres), including display and sale of products raised, except hogs and pigs.
 - (2) deleting paragraph (D)(9) and replacing it with the following:
 - (9) Horses, less than seven acres.

- D. Section 190-14, entitled “R2 Residential Conservation,” of the Town of New Scotland Zoning Law is hereby amended by:

(1) deleting paragraph (C)(2) and replacing it with the following:

(2) Agriculture: farms and nurseries (more than seven acres), including display and sale of products raised, except hogs and pigs.

(2) deleting paragraph (D)(11) and replacing it with the following:

(11) Horses, less than seven acres.

E. Section 190-15, entitled “RH Residential Hamlet,” of the Town of New Scotland Zoning Law is hereby amended by:

(1) deleting paragraph (C)(1) and replacing it with the following:

(1) Agriculture: farms and nurseries (more than seven acres), including display and sale of products raised, except hogs and pigs.

(2) deleting paragraph (D)(15) and replacing it with the following:

(15) Horses, less than seven acres.

(3) Deleting Paragraph (D)(14) and replacing it with the following:

(14) Farming activity, personal

F. Section 190-17, entitled “COM Commercial,” of the Town of New Scotland Zoning Law is hereby amended by:

(1) deleting paragraph (D)(1) and replacing it with the following:

(1) Agriculture: farms and nurseries (more than seven acres), including display and sale of products raised, except hogs and pigs.

(2) deleting paragraph (E)(16) and replacing it with the following:

(16) Horses, less than seven acres.

G. Section 190-18, entitled “IND Industrial,” of the Town of New Scotland Zoning Law is hereby amended by:

(1) deleting paragraph (D)(1) and replacing it with the following:

(1) Agriculture: farms and nurseries (more than seven acres), including display and sale of products raised, except hogs and pigs.

(2) deleting paragraph (E)(9) and replacing it with the following:

(9) Horses, less than seven acres.

H. Section 190-29. Entitled “Yard and Height regulations,” of the Town of New Scotland Zoning Law is hereby amended by adding the following:

E. Determination of Minimum Acreage requirements for agricultural uses, including personal farming activity, farming, stables, nursery, and boarding of horses. When calculating the acreage of a lot or parcel of land used, or proposed to be used, for agricultural purposes, the following shall be excluded when determining whether the parcel satisfies the seven acre threshold:

(1) streams, ponds, lakes and water bodies;

(2) private streets; and

(3) if a residence is located on the parcel or lot, one acre shall be excluded for each residential dwelling.

(4) Areas of lands with a slope greater than 17%

I. Section 190-99, entitled “Definitions,” is hereby amended by:

(1) deleting the definition of “FARMING ACTIVITY, PERSONAL” and adding:

FARMING ACTIVITY, PERSONAL – A parcel of land less than seven acres used for farming, agricultural and/or nursery activities. The display and sale of products grown on site for retail purposes and the raising of livestock, poultry or fowl (except hogs and pigs) shall be allowed only by special use permit. The provisions of this definition shall not apply to family garden produce grown on site for personal consumption; nor will the provisions of this definition apply to farm operations located in a County adopted and State certified Agricultural District. In such case, a farm operation must comply only with site plan approval.

(2) deleting the definition of “FARMING, AGRICULTURE OR NURSERY” and adding the following:

FARMING, AGRICULTURE OR NURSERY – A parcel of land of at least seven acres, used for cultivation, pasture or other customary agricultural or nursery purpose(s), including the display and sale of products raised on land owned or controlled by said party, providing that 50% or more of the products sold by said party are produced by said party, and the raising of stock and poultry except hogs and pigs.

- (3) by deleting the definition of “STABLE , PRIVATE” and adding the following:

STABLE, PRIVATE – An accessory building and arena in which horses are kept, exercised or trained for private use and not for remuneration, hire, or sale. For lots under seven acres, the maximum number of horses that can be kept for private use is Four. For lots over (seven) acres, one additional horse may be kept for each additional two acres of land.

SECTION IV. VALIDITY

The invalidity of any word, section, clause, paragraph, sentence, part or provision of this local law shall not affect the validity of any other part of this local law which can be given effect without such invalid part or parts.

SECTION V. REPEAL OF OTHER LAWS

All local laws in conflict with provisions of this local law are hereby superseded. This local law supersedes any inconsistent provisions in: (A) Chapter 190 of the Town of New Scotland Zoning Law relating to zoning and permitted and special uses, and (B) Local Law No. 5 of 2006, entitled “Right to Farm Law of the Town of New Scotland.”.

SECTION VI. EFFECTIVE DATE

This local law shall take effect immediately, as provided by law, upon filing with the Secretary of State, and publication thereof in the official newspaper of the Town of New Scotland.

1. (Final adoption by local legislative body only.)

I hereby certify that the local law annexed hereto, designated as local law No. ____ of 20____ of the Town of New Scotland was duly passed by the New Scotland Town Board on _____ 20__, in accordance with the applicable provisions of law.

RESOLUTION NO. ____ OF 2016**RESOLUTION ADOPTING NEGATIVE DECLARATION PURSUANT TO
NEW YORK STATE ENVIRONMENTAL QUALITY REVIEW ACT (6 NYCRR § 617.7)**

Proposed Action: Adoption of proposed Local Law C of 2016, to amend various provisions of Chapter 190 of the Town of New Scotland Zoning Law: (1) to make the Zoning Law consistent with the seven (7) acre threshold in Articles 25AA and 25AAA of the New York State Agriculture and Markets Law; and (2) to change the threshold for regulation (pursuant to a special use permit) of farming activities in certain districts from five (5) acres to seven (7) acres.

SEQRA Classification: Type I

Lead Agency: Town Board of the Town of New Scotland, New York.

WHEREAS, a public hearing was held at the Town Hall regarding the proposed law;

WHEREAS, consistent with 6 NYCRR § 617.7, the Town Board thoroughly considered the reasonably foreseeable potential environmental effects resulting from the proposed law; and

WHEREAS, the Town Board considered a full environmental assessment form (“EAF”), carefully considered the criteria set forth in 6 NYCRR 617.7, and identified the relevant areas of environmental concern; and

WHEREAS, the Town Board has considered all the questions in the environmental assessment form, and has determined that the EAF identified and addressed all areas of concern and none of the potential environmental impacts associated with the law are significant.

NOW, THEREFORE, BE IT RESOLVED, that based upon its review of the EAF and comments received during public meetings and hearings; the comments of the Town Planning Board and the County of Albany Planning Board; the Town Board’s independent analysis of the proposed law; and evaluation of the criteria for determining significance found at 6 NYCRR Part 617.7, the Town Board hereby finds that the law will not have a significant impact on the environment; and,

BE IT FURTHER RESOLVED, that this determination of significance shall be considered a Negative Declaration made pursuant to Article 8 of the Environmental Conservation Laws and the Town hereby determines that the requirements of the regulations promulgated under SEQRA at 6 NYCRR § 617.7 have been met; and it is

FURTHER RESOLVED, that the Town Board hereby determines that the law will not result in significant adverse environmental effects, and that no environmental impact statement or further SEQRA consideration is required; and it is

FURTHER RESOLVED, that the facts and reasons supporting this determination are as follows:

- A. **Community Character.** The Town is a “right to farm” community. The law continues to allow farming but changes the threshold for small farms from 5 acres to 7 acres.
- B. **Visual Impacts.** There will be no significant visual impacts from the law. Instead, the law allows farming to occur.
- C. **Cultural Resources.** The law is consistent with the Zoning Law and the Comprehensive Plan, and will not adversely impact cultural resources.
- D. **Land Use.** The law permits small farms subject to certain regulations and restrictions.
- E. **Geology, Soil and Topography.** The law allows farming to occur subject to all other land use restrictions and regulations. Accordingly, there is no adverse impact on soils, topography or geology.
- F. **Water Resources.** The law will not affect the water supply capacity of the Town.
- G. **Air Resources.** The law will have no adverse impact on air quality.
- H. **Ecology.** The law will have no adverse impact on endangered, threatened or species of special concern, or wildlife, endangered or rare plants, significant wildlife habitats, or unique natural communities. No impacts to such species, habitats or communities are anticipated. No significant impacts to wildlife, vegetation or wetlands are anticipated.
- I. **Transportation.** The law will not have an adverse impact on transportation.
- J. **Other Potential Impacts.**
 - 1. **Agricultural Land Resources.** The law will have no significant impact on such resources.
 - 2. **Historical and Archaeological Resources.** The law will have no adverse impacts on these resources, and may help preserve the rural character of the community.

3. Open Space and Recreation. The law will not affect the quality or quantity of existing or future open spaces or recreational opportunities.
4. Critical Environmental Areas. There will be no impact on such resources.
5. Energy. The law will not result in any significant increase on energy demand.
6. Public Health. The law will have no adverse impact on public health or safety.
7. Growth. It is not anticipated that the law will create a demand for additional growth in the community.
8. Economic. The law will not impact short term construction jobs or permanent jobs.
9. Solid Waste. The law will not result in solid waste production.
10. Other. Available environmental data did not reveal any other environmentally sensitive matters or issues that have not been addressed, or areas requiring further study.

A motion by Member _____, seconded by Member _____, to adopt Resolution No. __ of 2016.

A roll call vote was taken on Resolution No. __ as follows:

Supervisor LaGrange	_____
Member Hennessy	_____
Member Snyder	_____
Member Greenberg	_____
Member Ten Eyck	_____

The Resolution was adopted at a meeting of the Town Board of the Town of New Scotland duly conducted on August 10, 2016.

617.20
Appendix B
Short Environmental Assessment Form

Instructions for Completing

Part 1 - Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 - Project and Sponsor Information			
Name of Action or Project: Adoption of Zoning Amendments to Chapter 190 of the Town of New Scotland Zoning Law			
Project Location (describe, and attach a location map): Town of New Scotland			
Brief Description of Proposed Action: Adoption of Zoning Amendments to Chapter 190, Sections 190-11, 190-12, 190-13, 190-14, 190-15, 190-17, 190-18, 190-29, 190-99. These sections are proposed to be amended so that the Zoning Law regulations correlate to the seven (7) acre threshold used in Article 25AA of the New York Agriculture and Markets Law, and the determination of whether a special use permit is needed for farming activity in certain districts based on a seven (7) acre minimum/threshold.			
Name of Applicant or Sponsor: Town of New Scotland		Telephone: (518) 439-4869 E-Mail: dlagrange@townofnewscotland.com	
Address: 2029 New Scotland Road			
City/PO: Slingerlands		State: NY	Zip Code: 12159
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.			NO <input type="checkbox"/>
			YES <input checked="" type="checkbox"/>
2. Does the proposed action require a permit, approval or funding from any other governmental Agency? If Yes, list agency(s) name and permit or approval:			NO <input type="checkbox"/>
			YES <input type="checkbox"/>
3.a. Total acreage of the site of the proposed action? _____ acres			
b. Total acreage to be physically disturbed? _____ acres			
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? _____ acres			
4. Check all land uses that occur on, adjoining and near the proposed action. <input type="checkbox"/> Urban <input type="checkbox"/> Rural (non-agriculture) <input type="checkbox"/> Industrial <input type="checkbox"/> Commercial <input type="checkbox"/> Residential (suburban) <input type="checkbox"/> Forest <input type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input type="checkbox"/> Other (specify): _____ <input type="checkbox"/> Parkland			

18. Does the proposed action include construction or other activities that result in the impoundment of water or other liquids (e.g. retention pond, waste lagoon, dam)? If Yes, explain purpose and size: _____ _____	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe: _____ _____	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe: _____ _____	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
I AFFIRM THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE		
Applicant/sponsor name: <u>Douglas LaGrange - Town of New Scotland Supervisor</u> Date: _____		
Signature: _____		

Part 2 - Impact Assessment. The Lead Agency is responsible for the completion of Part 2. Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept "Have my responses been reasonable considering the scale and context of the proposed action?"

	No, or small impact may occur	Moderate to large impact may occur
1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Will the proposed action result in a change in the use or intensity of use of land?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Will the proposed action impair the character or quality of the existing community?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7. Will the proposed action impact existing:		
a. public / private water supplies?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. public / private wastewater treatment utilities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

	No, or small impact may occur	Moderate to large impact may occur
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11. Will the proposed action create a hazard to environmental resources or human health?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Part 3 - Determination of significance. The Lead Agency is responsible for the completion of Part 3. For every question in Part 2 that was answered "moderate to large impact may occur", or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required.

Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.

Town of New Scotland Town Board

Name of Lead Agency

Date

Douglas LaGrange

Town of New Scotland Supervisor

Print or Type Name of Responsible Officer in Lead Agency

Title of Responsible Officer

Signature of Responsible Officer in Lead Agency

Signature of Preparer (if different from Responsible Officer)

PRINT



Stantec Consulting Services Inc.
3 Columbia Circle Suite 6, Albany NY 12203-5158

Town of New Scotland
Adoption of Zoning Amendments to Chapter 190 of the Town of New Scotland Zoning Law
Local Law 16035
Short Environmental Assessment Form Narrative Attachment

Articles 25AA and 25AAA of the New York State Agriculture and Markets Law recognize that agricultural lands are irreplaceable assets, and the State should provide certain protections for farms, farmland, and agriculture uses. The protections under Section 301 of the Agricultural and Markets Law apply to farmland of not less than seven (7) acres used as a single operation. In 2006, the Town of New Scotland adopted a local "Right to Farm Law" pursuant to Local Law No. 5 of 2006 to ensure that local farms are protected. Various provisions of the Town of New Scotland Zoning Law permit "farming activity" and agricultural uses in certain zoning districts. The Zoning Law makes distinctions between farming activity on: (1) parcels of land that are less than five (5) acres, and (2) parcels of land that are greater than five (5) acres. In general, the Zoning Law classifies whether the agricultural use is permitted, or permitted by special use permit in certain districts, based on the size of the parcel and the nature of the farming activity. In the interest of consistent regulation and enforcement of farm activities, and other considerations, the Town Board finds that the Zoning Law regulations should correlate to the seven (7) acre threshold used in Article 25AA of the New York Agriculture and Markets Law, and the determination of whether a special use permit is needed for farming activity in certain districts should be based on a seven (7) acre minimum/threshold. The Town Board finds that the minimum acreage requirements, and regulation of farming activity facilitated by this law and the Town's "Right to Farm Law" enacted pursuant to Local Law No. 5 of 2006 will foster compatible uses of land in neighborhoods with residential or other uses while continuing to protect and conserve farms and farmland. The Town Board further finds that this law is consistent with the Comprehensive Plan, will preserve the community character, and will benefit the comfort, convenience, public health and general welfare of the citizens of the Town.



Stantec Consulting Services Inc.
3 Columbia Circle, Suite 6
Albany NY 12203-5158
Tel: (518) 452-4358
Fax: (518) 452-9234

August 5, 2016

File: V:\1951\promotion\2016\Town of New Scotland

Douglas LaGrange, Supervisor

Town of New Scotland
2029 New Scotland Road
Slingerlands, New York 12159

**Reference: Task Order Request
Highway Consulting Engineering
Hilton Road Realignment at Albany County Rail Trail
Design Phase Services
Town of New Scotland, Albany County, New York**

Dear Supervisor LaGrange,

Stantec Consulting Services, Inc., (Stantec) is pleased to submit this Task Order Request in accordance with our Town Designated Engineer Master Services Agreement, services for Highway Consulting Engineering for the Hilton Road Vertical Realignment at the Albany County Rail Trail.

PROJECT UNDERSTANDING:

Since 2009 Stantec has worked with the Town to develop conceptual plans to improve the safety and functionality of the Hilton Road/Albany County Rail Trail intersection. While this intersection has had a non-standard vertical alignment for many years, low to moderate traffic volumes kept it from becoming a major issue. However, recent changes within the Town have/will increase the number of vehicles traveling through this intersection. Generators of this increased traffic include the Kensington Woods Subdivision, Colonie Country Club Estates Subdivision, Levie Farm Subdivision, and the relocation of the Hilton Barn to be utilized as a public amenity to the Rail Trail.

The intent of the Town is to construct the improvements utilizing New Scotland staff and additional municipal staff/resources as needed via shared services agreement. The forthcoming upgrade of electrical transmission and natural gas infrastructure to serve the Kensington Woods subdivision (currently under construction) necessitate an accelerated construction schedule; best achieved by constructing the project with municipal forces.

The new vertical alignment of the Hilton Road will require revision of the vertical alignment along the Rail Trail. This work will be subject to review and approval by the Albany County Legislature and other Albany County Departments having jurisdiction.



August 5, 2016
Douglas LaGrange, Supervisor
Page 2 of 5

Reference: Task Order Request - Highway Consulting Engineering
Hilton Road Realignment at Albany County Rail Trail - Design Phase Services
Town of New Scotland, Albany County, New York

At the request of the Town Board, the Scope of Services outlined in this proposal includes design development; SEQRA and Albany County coordination; and final design tasks as summarized below. Pre-design assessment and investigation tasks were previously authorized under separate Task Order Request; and those tasks including R.O.W and topo survey; wetland and ecological investigation; and SHPO cultural resource submission are all currently underway.

SCOPE OF SERVICES:

Tasks to be undertaken for "Hilton Road Vertical Realignment at Albany County Rail Trail" Design Phase Services will include:

➤ **SEQRA Coordination**

Stantec will prepare the EAF form and assist in the coordination process for environmental review in accordance with Article 8 of the Environmental Conservation Law, and 6 NYCRR Part 617 State Environmental Quality Review regulations.

Deliverables:

1. SEQRA Short Form EAF Part 1.

Assumptions & Limitations:

1. Preparation of an Environmental Impact Statement (EIS), Draft and/or Final; and coordination of any DEIS/FEIS review is not included.
2. Traffic and/or Pedestrian studies and analyses are not included.
3. Geotechnical or subsurface investigation services are not included.

➤ **Design Development Plans**

Stantec will prepare Design Development Plans suitable for pursuing determinations described above and coordination with National Grid regarding electric and gas utility placement (scheduled for construction this summer); Sprint for existing Fiber Optic relocation; and Verizon for existing Telephone cable relocation. These plans will also be used to begin the review/approval process with Albany County and prepared to a level of detail necessary for preliminary cost estimating. The Design Development Plans will become the basis for the preparation of Construction Drawings in a subsequent task.

Deliverables:

1. Design Development Drawings

Assumptions & Limitations:



August 5, 2016
Douglas LaGrange, Supervisor
Page 3 of 5

Reference: Task Order Request - Highway Consulting Engineering
Hilton Road Realignment at Albany County Rail Trail - Design Phase Services
Town of New Scotland, Albany County, New York

1. The design of off-site improvements beyond the intersection is not included.
2. Revisions – We have included one round of revisions to respond to comments from Albany County and permitting agencies. Additional revisions required by the Owner or regulatory agencies will be billed on a T&M basis.
3. Hydrologic/hydraulic analysis of watersheds and culverts is not included. If necessary, culverts specified for replacement will be equal dimension or larger to ensure existing drainage patterns and flows are consistent pre and post-construction.

➤ **Albany County Review and Approval for Impacts to Rail Trail**

The proposed vertical realignment of the roadway at the Rail Trail will require regrading and pedestrian improvements at its intersection with Hilton Road. Per a site meeting with Albany County DPW Officials, the modifications to the trail will require formal review and approval by the Albany County DPW, and the Legislature. Stantec will assist in coordination with Albany County including submission of design plans for review and approval.

➤ **Final Design / Construction Documents**

Stantec will prepare Construction Documents suitable for constructing the realigned roadway. The Construction Documents will consist of Construction Drawings.

Deliverables:

1. Construction Drawings.

Assumptions & Limitations:

1. A Basic or Full Stormwater Pollution Prevention Plan (SWPPP) is not anticipated as being required and associated effort is not included in this request. An Erosion and Sediment Control details plan sheet will be included with the Final Design / Construction Documents.
2. "Front-End" specifications - Bidding / Contract Documents are not included.
3. Technical Specifications are not included; the Construction Drawings will reference NYSDOT Standard Specifications as needed for definition of work to be completed.
4. Bid Administration services and coordination is not included. This request assumes that construction will be completed utilizing Town Staff and shared-services support from other municipalities.
5. Construction Administration and Observation Services are not included in this request.
6. Construction survey/stakeout, record drawings or as-built survey services are not included.



Reference: Task Order Request - Highway Consulting Engineering
 Hilton Road Realignment at Albany County Rail Trail - Design Phase Services
 Town of New Scotland, Albany County, New York

Professional Services Budget and Schedule:

Stantec proposes to bill each task as indicated in the Budget and Schedule Summary table below. The budget estimates included in the table are based on our understanding and assumptions and the scope of work described previously. Invoices will be issued monthly for all services performed during that month, and are payable upon receipt. Lump sum tasks will be billed as percentage of completion. Time and material tasks will be billed based on the actual hours and reimbursable expenses incurred, at the contract rates established under our term contract with the Town. Reimbursable expenses associated with lump sum tasks are included within the stated budgets.

BUDGET AND SCHEDULE SUMMARY

TASKS		BUDGET ESTIMATE		PROPOSED SCHEDULE
Task #	Task Description	Lump Sum Fee	Time and Material Estimate	Projected Start End Date
A. Hilton Road Realignment at Albany County Rail Trail				
240	SEQRA Coordination	\$500		Start: 08/10/2016 Finish: 09/30/2016
310	Design Development Plans	\$8,550		Start: 08/10/2016 Finish: 09/07/2016
320	Albany County Coordination	\$1,850		Start: 08/10/2016 Finish: 09/30/2016
410	Final Design / Construction Documents	\$5,600		Start: 09/07/2016 Finish: 09/30/2016
TOTAL ESTIMATED COST		\$16,500		



August 5, 2016
Douglas LaGrange, Supervisor
Page 5 of 5

Reference: Task Order Request - Highway Consulting Engineering
Hilton Road Realignment at Albany County Rail Trail - Design Phase Services
Town of New Scotland, Albany County, New York

Authorization:

If the above proposed scope and fee is acceptable, as formal authorization to precede, please sign and date the authorization below and return a copy for our files. Please feel free to contact me at (518) 452-4358 if the Town has any questions or requires qualifications of the proposed services offered.

Regards,

STANTEC CONSULTING SERVICES INC.

David J. Hansen, PE
Project Manager
Tel: (518) 452-4358
Fax: (518) 452-9234
Dave.Hansen@stantec.com

R. Mark Dempf, PE
Senior Principal
Tel: (518) 452-4358
Fax: (518) 452-9234
Mark.Dempf@stantec.com

Authorization to Proceed:

Douglas LaGrange, Supervisor
Town of New Scotland

Date:

c. Ken Guyer, Highway Superintendent
Town Board

Short Environmental Assessment Form

Part 1 - Project Information

Instructions for Completing

Part 1 - Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

ATTACHMENT #4

Part 1 - Project and Sponsor Information			
Name of Action or Project: Swift Road Park Improvements			
Project Location (describe, and attach a location map): 148 Swift Road			
Brief Description of Proposed Action: Trail rehabilitation, New recreation pavillion, new Maintnance facility, parking and accessibility improvements, ne youth play apparatus, ancillary related work.			
Name of Applicant or Sponsor: Town of New Scotland		Telephone: 518-439-4889	
Address: 2029 New Scotland Road		E-Mail: wchennessy@verizon.net	
City/PO: Slingerlands		State: NY	Zip Code: 12159
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.			NO <input type="checkbox"/>
2. Does the proposed action require a permit, approval or funding from any other governmental Agency? If Yes, list agency(s) name and permit or approval: NYS Consolidated Funding, Environmental Protection Fund			YES <input checked="" type="checkbox"/>
3.a. Total acreage of the site of the proposed action? _____ 69 acres			
b. Total acreage to be physically disturbed? _____ 10 acres			
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? _____ 69 acres			
4. Check all land uses that occur on, adjoining and near the proposed action.			
<input type="checkbox"/> Urban <input checked="" type="checkbox"/> Rural (non-agriculture) <input type="checkbox"/> Industrial <input type="checkbox"/> Commercial <input checked="" type="checkbox"/> Residential (suburban) <input type="checkbox"/> Forest <input type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input type="checkbox"/> Other (specify): _____ <input checked="" type="checkbox"/> Parkland			

<p>18. Does the proposed action include construction or other activities that result in the impoundment of water or other liquids (e.g. retention pond, waste lagoon, dam)?</p> <p>If Yes, explain purpose and size: _____</p> <p>Seasonal drainage pond to be used for winter skating rink _____</p>	<p>NO</p> <p><input type="checkbox"/></p>	<p>YES</p> <p><input checked="" type="checkbox"/></p>
<p>19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility?</p> <p>If Yes, describe: _____</p>	<p>NO</p> <p><input checked="" type="checkbox"/></p>	<p>YES</p> <p><input type="checkbox"/></p>
<p>20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste?</p> <p>If Yes, describe: _____</p>	<p>NO</p> <p><input checked="" type="checkbox"/></p>	<p>YES</p> <p><input type="checkbox"/></p>
<p>I AFFIRM THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE</p> <p>Applicant/sponsor name: <u>William C. Hennessy, Town Board</u> Date: <u>July 29,2016</u></p> <p>Signature: <u>PLEASE NOTE, TOWN BOARD TO REVIEW AT AUGUST 10, 2016 MTG.</u></p>		

Short Environmental Assessment Form

Part 1 - Project Information

Instructions for Completing

Part 1 - Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 - Project and Sponsor Information			
Name of Action or Project: Feura Bush Park Improvements			
Project Location (describe, and attach a location map): 63 Mathias Place, Feura Bush, Town of New Scotland			
Brief Description of Proposed Action: Recreation pavillion expansion/improvement; drainage, parking and accessibility improvements, youth play apparatus, ancillary related work.			
Name of Applicant or Sponsor: Town of New Scotland		Telephone: 518-439-4889	
		E-Mail: wchennessy@verizon.net	
Address: 2029 New Scotland Road			
City/PO: Slingerlands		State: NY	Zip Code: 12159
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.			NO <input type="checkbox"/>
			YES <input checked="" type="checkbox"/>
2. Does the proposed action require a permit, approval or funding from any other governmental Agency? If Yes, list agency(s) name and permit or approval: NYS Consolidated Funding, Environmental Protection Fund			NO <input type="checkbox"/>
			YES <input type="checkbox"/>
3.a. Total acreage of the site of the proposed action?		_____ 20 acres	
b. Total acreage to be physically disturbed?		_____ 5 acres	
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor?		_____ 20 acres	
4. Check all land uses that occur on, adjoining and near the proposed action.			
<input type="checkbox"/> Urban <input checked="" type="checkbox"/> Rural (non-agriculture) <input type="checkbox"/> Industrial <input type="checkbox"/> Commercial <input checked="" type="checkbox"/> Residential (suburban)			
<input type="checkbox"/> Forest <input type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input type="checkbox"/> Other (specify): _____			
<input checked="" type="checkbox"/> Parkland			

ATTACHMENT #4a

18. Does the proposed action include construction or other activities that result in the impoundment of water or other liquids (e.g. retention pond, waste lagoon, dam)? If Yes, explain purpose and size: _____ _____ _____	NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/>
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe: _____ _____ _____	NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/>
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe: _____ _____ _____	NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/>
<p>I AFFIRM THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE</p> <p>Applicant/sponsor name: <u>William C. Hennessy, Town Board</u> Date: <u>July 29, 2016</u></p> <p>Signature: <u>PLEASE NOTE, TOWN BOARD TO REVIEW AT AUGUST 10, 2016 MTG.</u></p>		

Amendment to the Town of New Scotland Employee Policy Manual –
Section 606 Mileage Reimbursements
(Amended language in bold italics)

606 Mileage Reimbursement

Mileage:

Legal miles incurred by a town employee for approved, Town work-related trips using other than a Town owned vehicle.

Reimbursement:

A per mile allowance paid to an employee for approved mileage incurred.

Mileage Rate:

The per-mile rate of reimbursement paid to an employee by the Town. This rate shall be the same rate set by the I.R.S., which may change from time to time.

Calculation/Description for Mileage:

All mileage reimbursement calculations shall be subject to the following:

1. The trip must be approved by the department head or by the Town Board;
2. All trips shall be initiated and completed at the employee's assigned station of work, unless otherwise authorized by the department head or by the Town Board;
3. Mileage will be calculated as the lesser of actual mileage or as initiated and terminated at the employee's assigned work station en-route to an approved destination(s). Mileage shall be cumulative through all approved stops and return to the employee's assigned work station by the shortest available route.
4. Mileage to or from visits to approved destinations prior to arriving at or after leaving the employee's work station on any work day will not be reimbursable except to the extent that it exceeds the employee's normal daily commuting mileage.
5. The assigned work station will be Town Hall for all employees except; Highway Department CDL licensed drivers whose assigned work station will be the Town Highway garage, ***and Justice Court employees whose assigned work station will be 58 Verda Avenue in Clarksville.***
6. ***All mileage reimbursement requests must be submitted no later than 30 days after the end of the month in which the expense occurred.***
7. ***All mileage reimbursement requests must be on the official "Town of New Scotland Mileage Reimbursement Request Form" which has been attached to a properly executed voucher.***

**ADDENDUM to JUNE 25, 2007
WATER PURCHASE AGREEMENT**

THIS ADDENDUM, is entered into this 26 day of July, 2016, by and between the Town of New Scotland, Albany County, New York (the "New Scotland") and the Village of Voorheesville, Albany County, New York ("Voorheesville").

WHEREAS, on June 25, 2007, New Scotland and Voorheesville entered into the annexed Water Purchase Agreement, which was intended to allow New Scotland to secure a connection to, and supply from, the Voorheesville water system; and

WHEREAS, pursuant to Paragraph five (5) of the Water Purchase Agreement, New Scotland agreed to pay Voorheesville "for the actual amount of water consumed at a rate equal to two times the rate charged to" Voorheesville's in-Village, residential customers; and

WHEREAS, pursuant to the Water Purchase Agreement, New Scotland has installed a master water meter ("Master Meter") at the location of the current interconnect between the two parties' water systems—to determine the total volume of water transmitted from Voorheesville to New Scotland ("Total Usage), for which Total Usage New Scotland is obligated to pay Voorheesville; and

WHEREAS, New Scotland has also caused to be installed an individual water meter ("Individual Meter") at each residence located within New Scotland that receives water that passes through the Master Meter—to determine the total volume of water consumed by each residence ("Individual Usage"); and

WHEREAS, the rates Voorheesville charges to its in-Village, residential customers vary depending on the gallons of water consumed by each residential customer; and the parties wish to clarify the manner in which Voorheesville's rates shall be applied to New Scotland's Total Usage; and

WHEREAS, Voorheesville also bills the minimum annual usage charge ("Minimum Charge") due by each customer in advance (including at the time any new customer connects to the system).

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which is acknowledged, the parties agree as follows:

1. At the time each new customer receiving water that passes through the Master Meter connects to the system, Voorheesville shall charge and New Scotland shall pay, the Minimum Charge due for that customer for the balance of Voorheesville's then-current fiscal year (calculated as two-times the Minimum Charge that an in-Village, residential customer would be obligated to pay).
2. Each year thereafter, Voorheesville shall continue to charge and New Scotland shall continue to pay, the Minimum Charge due for each customer receiving water that passes through the Master Meter—in advance.

3. In addition, on an annual basis, Voorheesville shall give New Scotland five (5) days prior written notice of the date ("Reading Date")—during the first two weeks in May—on which Voorheesville shall determine New Scotland's Total Usage for the prior year.
4. On the Reading Date, New Scotland shall determine the Individual Usage for each Individual Meter during the same time period; and provide that information to Voorheesville. In the alternative, New Scotland can permit—and provide necessary access for—Voorheesville to take the readings itself.
5. For all water that passes through an Individual Meter, Voorheesville shall charge, and New Scotland shall pay, two times the rate that would be charged to an in-Village, residential customer—consuming the same number of gallons of water as the Individual Usage and taking into account any Minimum Charge already paid.
6. For any water that passes through the Master Meter but does not pass through an Individual Meter ("Overage"), Voorheesville shall charge, and New Scotland shall pay, two times the rate that would be charged to an in-Village, residential customer—consuming the same number of gallons of water as the Overage and taking into account any Minimum Charge already paid.
7. In the event New Scotland fails to determine the usage for each Individual Meter as of the Reading Date, or to provide that information to Voorheesville, or to timely permit necessary access for Voorheesville to determine the Individual Usage on its own, Voorheesville shall be entitled to charge, and New Scotland shall be obligated to pay, two times the rate that would be charged to an in-Village, residential customer—consuming the same number of gallons of water as New Scotland's Total Usage during the period in question.
8. Except as clarified by this Addendum, all other provisions of the Water Purchase Agreement shall remain in full force and effect.

By VILLAGE OF VOORHEESVILLE


 Robert D. Conway, Mayor
 Dated: 07/26/2016

By TOWN OF NEW SCOTLAND

 Douglas LaGrange, Supervisor
 Dated: _____

Account Description	Fee Description	Account#	Qty	Local Share
A0391 Due from other funds	A0391 Due from other funds	A0391	1	110.00
			Sub-Total:	\$110.00
A1255 Clerk Fees	A1255 Clerk Fees	A1255	1	1.66
			Sub-Total:	\$1.66
A1550 Dog Redemption	A1550 Dog Redemption	A1550	3	185.00
			Sub-Total:	\$185.00
A2001 Youth Programs	A2001 Youth Programs	A2001	4	220.00
			Sub-Total:	\$220.00
A2001R Pavilion Deposits	A2001R Pavilion Deposits	A2001R	1	75.00
			Sub-Total:	\$75.00
A2001R Softball Field Deposit	A2001R Softball Field Deposit	A2001R	1	460.00
			Sub-Total:	\$460.00
A2130 Transfer Station	A2130 Transfer Station	A2130	9	2,505.00
			Sub-Total:	\$2,505.00
A2610 Justice Court Fees	A2610 Justice Court Fees	A2610	2	15,179.00
			Sub-Total:	\$15,179.00
A2650 Scrap Metal	A2650 Scrap Metal	A2650	1	363.66
			Sub-Total:	\$363.66
A2701 Refund Prior Yrs Expend	A2701 Refund Prior Yrs Expend	A2701	1	42.00
			Sub-Total:	\$42.00
A2705 Senior Van Rides	A2705 Senior Van Rides	A2705	22	737.00
			Sub-Total:	\$737.00
A2709 Retiree Ins. H Reilly	A2709 Retiree Ins. H Reilly	A2709	1	107.92
			Sub-Total:	\$107.92
A3005 Mortgage Tax	A3005 Mortgage Tax	A3005	1	109,983.35
			Sub-Total:	\$109,983.35
Accts. Rec	WH0380 Accts. Rec.	WH0380	1	90.00
			Sub-Total:	\$90.00
B1170 Time Warner Franchises	B1170 Time Warner Franchises	B1170	1	9,178.11
			Sub-Total:	\$9,178.11
B1560 Safety Inspection Fees	B1560 Building Permits	B1560	20	4,395.00
			Sub-Total:	\$4,395.00
B2110 Zoning	B2110 Zoning	B2110	1	75.00
			Sub-Total:	\$75.00
B2130 Bins	B2130 Bins	B2130	1	20.00
			Sub-Total:	\$20.00
B2709 Retiree Ins. Cantlin	B2709 Retiree Ins. Cantlin	B2709	1	107.92
			Sub-Total:	\$107.92

Account Description	Fee Description	Account#	Qty	Local Share
Clerk Fees	A1255 Marriage Transcript	A1255	2	20.00
			Sub-Total:	\$20.00
Conservation	Conservation	A1255	9	19.88
			Sub-Total:	\$19.88
DB2590 911 Application Fee	DB2590 911 Application Fee	DB2590	3	75.00
			Sub-Total:	\$75.00
DB2709 Retiree Ins. D Kawczak	DB2709 Retiree Ins. D Kawczak	DB2709	1	326.24
			Sub-Total:	\$326.24
DB2709 Retiree Ins. M Kawczak	DB2709 Retiree Ins. M Kawczak	DB2709	1	326.24
			Sub-Total:	\$326.24
DB2801 Water, Sewer Fuel Reimb	DB2801 Water, Sewer Fuel Reimb	DB2801	1	885.96
			Sub-Total:	\$885.96
Dog Licensing	Female, Spayed	A2544	37	166.50
Dog Licensing	Female, Unspayed	A2544	2	25.00
Dog Licensing	Male, Neutered	A2544	21	94.50
Dog Licensing	Male, Unneutered	A2544	6	75.00
Dog Licensing	Replacement Tags	A2544	1	0.00
			Sub-Total:	\$361.00
HNS8397.4 New Salem Meters	HNS8397.4 New Salem Meters	HNS8397.4	2	360.00
			Sub-Total:	\$360.00
Kavanaugh, S.	A2709 Kavanaugh, S. Health/Dental	A2709	1	531.16
			Sub-Total:	\$531.16
Marriage Lic.	MARRIAGE LICENSE FEE	A1255	8	140.00
			Sub-Total:	\$140.00
Other Revenue	Transfer Station Permit	A2130	10	100.00
			Sub-Total:	\$100.00
Retiree G. Klopfer	DB 2709 Retiree G. Klopfer	DB 2709	1	41.82
			Sub-Total:	\$41.82
SS0360 Usage	SS0360 Usage	SS0360	2	676.94
			Sub-Total:	\$676.94
SS2122 Hook Up Fee	SS2122 Hook Up Fee	SS2122	4	13,000.00
			Sub-Total:	\$13,000.00
TB0625 Engineering Trust	TB0625 Engineering Trust	TB0625	2	33,460.00
			Sub-Total:	\$33,460.00
TD2089 Park Land Reserves	TD2089 Park Land Reserves	TD2089	2	3,000.00
			Sub-Total:	\$3,000.00
TH2705 Neighbor Helping Neighbor	TH2705 Neighbor Helping Neighbor	TH2705	1	20.00

Account Description	Fee Description	Account#	Qty	Local Share
			Sub-Total:	\$20.00
WAGERING FEES	Bell Jar Permits	A1255	1	10.00
			Sub-Total:	\$10.00
WC0350 Water Usage	WC0350 Water Usage	WC0350	2	2,181.40
			Sub-Total:	\$2,181.40
WF Water Usage	WF0350 Water Usage	WF0350	3	3,318.42
			Sub-Total:	\$3,318.42
WG0350 Water Usage	WG0350 Water Usage	WG0350	1	1,097.88
			Sub-Total:	\$1,097.88
WH0350 Water Usage	WH0350 Water Usage	WH0350	2	1,353.88
			Sub-Total:	\$1,353.88
WN0350 Water Usage	WN0350 Water Usage	WN0350	2	3,526.32
			Sub-Total:	\$3,526.32
WNS Water Usage	WNS Water District Usage	WNS0350	2	3,574.61
			Sub-Total:	\$3,574.61
WS Water Usage	WS0350 Water Usage	WS0350	2	4,854.02
			Sub-Total:	\$4,854.02

Total Local Shares Remitted: \$217,096.39

Amount paid to: NYS Ag. & Markets for spay/neuter program	82.00
Amount paid to: NYS Environmental Conservation	340.12
Amount paid to: State Comptroller for Games of Chance	15.00
Amount paid to: State Health Dept. For Marriage Licenses	180.00

Total State, County & Local Revenues: \$217,713.51

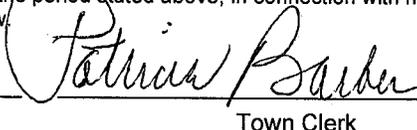
Total Non-Local Revenues: \$617.12

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Diane R. Deschenes, Town Clerk, Town of New Scotland during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.


Supervisor

8-1-2016
Date


Town Clerk

8/1/16
Date

TO THE SUPERVISOR OF THE TOWN OF NEW SCOTLAND, N. Y.

Pursuant to Section 27, Subd. 1 of the Town Law, I hereby make the following statement of all Fees and Moneys received by me during the month of July 2016 in connection with my office, excepting only such Fees and Moneys the application and payment of which are otherwise provided for by law.

DATE	PAID BY	NATURE OF PAYMENT	AMOUNT
			TOTAL \$ 0

STATE OF NEW YORK

COUNTY OF Albany

TOWN OF New Scotland

Patricia A. Barkin
Registrar

being duly sworn, says that she is the of such Town; that the foregoing is a full and true Statement of all Fees and Moneys received by her during the period specified, excepting only such Fees and Moneys the application and payment of which are otherwise provided for by law.

Sworn before me this 1st day of August 2016

Patricia A. Barkin

RECEIPT OF SUPERVISOR

Total amount Fees Remitted to the Supervisor \$ 0

RECEIVED PAYMENT

Dated 8-1-2016

D. P. [Signature] Supervisor

ATTACHMENT #9a

TOWN OF NEW SCOTLAND

MARGARET I. ADKINS
TOWN JUSTICE



July 7, 2016

New Scotland Town Board
2029 New Scotland Road
Slingerlands, NY 12159

Dear Town Board Members:

Per your request, the summary of started, closed cases and money collected for the month of June 2016 shows below:

Started Cases: 112

Closed Cases: 110

Money Collected: \$5031.00

Sincerely,

A handwritten signature in cursive script that reads 'Margaret Adkins'.

Margaret Adkins
Town Justice

ATTACHMENT #9b



TOWN OF NEW SCOTLAND

Diane R. Deschenes, RMC
Town Clerk / Tax Collector
d-deschenes@townofnewscotland.com

Patricia A. Barber
Deputy Town Clerk
p-barber@townofnewscotland.com

www.townofnewscotland.com

TOWN BOARD MEETING August 10, 2016

Pay the Bills		
Abstract #	Vouchers	Amount
	20160891-20160978	\$339,575.21
Prepays or three signatures		
	Vouchers	Amount
1281	20160859-20160873	\$127,101.21
1282	20160874-20160878	\$10,206.63
1283	20160879-20160880	\$1,427.35
1284	20160881	\$36,276.87
1285	20160882	\$3,596.36
1286	20160883-20160886	\$36,001.82
1287	20160887-20160888	\$18,489.73
1288	20160889-20160890	\$1,181.30
See attached abstracts for additional details.		

Town Hall
2029 New Scotland Road
Slingerlands, NY 12159

Phone: (518) 439-4865
Fax: (518) 478-0217
TDD 1-800-662-1220

The Town of New Scotland is an equal opportunity provider and employer. Discrimination is prohibited by Federal Law. Complaints of discrimination may be filed with USDA, Director, Office of Civil rights Room 326-W, Whitten Building, 14th and Independence, Ave., SW, Washington, DC 20250-9410

TOWN OF NEW SCOTLAND
August 10, 2016
2016 BUDGET MODIFICATIONS

Whereas, there is a need to provide additional funding for amounts made or to be made in excess of the appropriation provided in the adopted budget, the Town Board resolves to provide funding as follows:

FROM	CODE	TO	CODE	AMOUNT
Fund Balance	A0909	Justice Courts/Contr.	A1110.4	\$679.91
To appropriate money from fund balance to Justice Court/contractual for amount over budget.				
Fund Balance	A0909	Unallocated Insurance	A1910.4	\$2,583.47
To appropriate money from Fund Balance to Unallocated Insurance for amount over budget.				
Fund Balance	DB0909	Disability Ins.	DB9055.8	\$3.40
To appropriate money from Fund Balance to Disability Insurance for amount over budget.				
Fund Balance	WH0909	Heldervale Water/Engineer.	WH8340.41	\$2,147.50
To appropriate money from Fund Balance to Heldervale Water/Engineering for amount over budget through 5/31/16.				

The Town Board hereby resolves, pursuant to authority in Town Law, section 112, to amend the Town's 2016 budget as stated above.