

**TOWN OF NEW SCOTLAND
TOWN BOARD ORGANIZATIONAL MEETING
JANUARY 1, 2016 – 12:00 Noon**

1. Call to Order

2. Pledge of Allegiance

3. Organizational Resolutions:

Supervisor LaGrange announces the following unsalaried appointments:

- Deputy Supervisor William Hennessy, Jr.
- Fire Wardens: Chiefs of each respective fire district
- Town Historian: Robert Parmenter

Supervisor LaGrange announces the following Board Members' liaison appointments:

- Doug LaGrange: Highway, Assessing, Building, Inter-Municipal Relations, Senior Outreach.
- William Hennessy, Jr: Water Committee, Youth & Recreation, Parks, Highway.
- Patricia Snyder: Planning Board, Zoning Board, Senior Outreach, Schools, Libraries, Village of Voorheesville.
- Adam Greenberg: Zoning Board, Public Safety, Town Properties, Building Department.
- Vacant: New Scotland Historical Association, Clarksville Historical Society, Onesquethaw-Coeymans Watershed Council, Water Committee.

RESOLUTION NO. 2016-001

Supervisor Douglas LaGrange announces the following appointments:

- Sarah Kavanaugh: Confidential Secretary
- Lisa Boehlke: Clerk to the Supervisor

RESOLUTION NO. 2016-002

Supervisor Douglas LaGrange offered the following resolution and moved its adoption:

RESOLVED, that the Town Board of the Town of New Scotland does hereby appoint Patricia Barber as Registrar, with a term to expire December 31, 2019.

Seconded by Councilperson Snyder. All present and voting, the motion carried (4 Ayes).

RESOLUTION NO. 2016-003

Supervisor Douglas LaGrange offers the following resolution and moves its adoption:

RESOLVED, that the Town Board of the Town of New Scotland does hereby make the following appointments:

- Lyon M. Greenberg, M.D. as Chairman of the Board of Ethics to serve without remuneration for a term to expire December 31, 2016.
- Jeff Baker as counsel to the Planning Board and Zoning Board of Appeals, for a term to expire December 31, 2016.
- Charles Voss as Chairman of the Planning Board, for a term to expire December 31, 2016.
- Daniel Leinung as Member of the Planning Board, for a term to expire December 31, 2020.
- Heather Dolin as Member of the Zoning Board of Appeals, for a term to expire December 31, 2020.
- Douglas Miller as Town Constable to serve for a term to expire December 31, 2016.
- Kevin Demarest as Town Constable to serve for a term to expire December 31, 2016.
- Douglas Miller as Public Safety Commissioner, and Chairman of the Public Safety Committee, for a term to expire December 31, 2016.
- Kenneth Guyer as Deputy Public Safety Commissioner to serve without remuneration for a term to expire December 31, 2016.
- Kevin Schenmeyer as Dog Warden Captain and James Duncan as Dog Warden, both for a term to expire December 31, 2016.
- Jeremy Cramer as Building Department Head; Building Inspector, Part-Time; and Deputy Code Enforcement Officer.
- Jeffrey Pine as Assistant Building Inspector and Code Enforcement Officer.

Seconded by Councilperson Hennessy. All present and voting, the motion carried. (3 Ayes, 1 Abstention for Dr. Greenberg, 1 Abstention for Mr. Voss, 1 Abstention for Mr. Baker).

RESOLUTION NO. 2016-004

Supervisor Douglas LaGrange offers the following resolution and moves its adoption:

RESOLVED, that the Town Board of the Town of New Scotland does hereby appoint J. Michael Naughton as Town Attorney, for a term to expire December 31, 2017.

Seconded by Councilperson Hennessy. All present and voting, the motion carried (4 Ayes).

RESOLUTION NO. 2016-005

Supervisor Douglas LaGrange offers the following resolution and moves its adoption:

RESOLVED, that the Town Board of the Town of New Scotland does hereby appoint Jeremy Cramer as Town Constable to serve without remuneration.

Seconded by Councilperson Greenberg. All present and voting, the motion carried (4 Ayes).

RESOLUTION NO. 2016-006

Supervisor Douglas LaGrange offers the following resolution and moves its adoption:

RESOLVED, that the Town Board of the Town of New Scotland does hereby resolve that the members of the following Town Committees are not required to file annual disclosure statements:

- Senior Outreach Advisory Committee
- Public Safety Committee
- Parks and Recreation Committee

Seconded by Councilperson Snyder. All present and voting, the motion carried (4 Ayes).

RESOLUTION NO. 2016-007

Supervisor Douglas LaGrange offers the following resolution and moves its adoption:

RESOLVED, that the Town Board of the Town of New Scotland does hereby resolve that the members of the following Town Committees are required to file annual disclosure statements:

- Water Committee

Seconded by Councilperson Hennessy. All present and voting, the motion carried (4 Ayes).

RESOLUTION NO. 2016-008

Town Board Member Patricia Snyder offers the following resolution and moves its adoption:

RESOLVED, pursuant to Section 64, subdivision 11 of the Town Law, *The Altamont Enterprise* newspaper, regularly circulated in the Town of New Scotland, County of Albany, and entered as second-class mail matter, be and are hereby designated as the official newspaper of the Town of New Scotland.

Seconded by Councilperson Greenberg. All present and voting, the motion carried (4 Ayes).

RESOLUTION NO. 2016-009

Town Board Member Patricia Snyder offers the following resolution and moves its adoption:

RESOLVED, that the Town Board of the Town of New Scotland will pay dues or reimbursement of same to Town Justices for N.Y. Magistrate Association and Tri-County Magistrate Association Membership.

Seconded by Councilperson Greenberg. All present and voting, the motion carried (4 Ayes).

RESOLUTION NO. 2016-010

Town Board Member Patricia Snyder offers the following resolution and moves its adoption:

RESOLVED, that the Town Board of the Town of New Scotland establish the third Monday of each month as the 2016 regular Water Committee meeting at 6:00 p.m. at Town Hall.

Seconded by Councilperson Hennessy. All present and voting, the motion carried (4 Ayes).

RESOLUTION NO. 2016-011

Town Board Member Patricia Snyder offers the following resolution and moves its adoption:

RESOLVED, that the Town Board of the Town of New Scotland does hereby establish the second Wednesday of each month at 7:00 p.m. at the Town Hall as the day, time, and place of the regular Town Board meetings for 2016.

Seconded by Supervisor LaGrange. All present and voting, the motion carried (4 Ayes).

Note: Board members to reserve the fourth Wednesday of each month for second meeting, if needed.

RESOLUTION NO. 2016-012

Town Board Member Patricia Snyder offers the following resolution and moves its adoption:

RESOLVED, that the Town Board of the Town of New Scotland hereby approves the Holidays for 2016, as stated in the Employees Policy Manual, as follows:

- New Year's Day
- Martin Luther King, Jr. Day
- Presidents' Day
- Memorial Day
- Independence Day
- Labor Day
- Columbus Day
- Election Day
- Veterans Day
- Thanksgiving Day
- Friday After Thanksgiving
- Christmas Day (December 26 as Christmas is on a Sunday this year)

Seconded by Councilperson Greenberg. All present and voting, the motion carried (4 Ayes).

RESOLUTION NO. 2016-013

Town Board Member Patricia Snyder offers the following resolution and moves its adoption:

RESOLVED, that the Town Board of the Town of New Scotland hereby authorizes the continuance of Bonds for all Town Officials and the notice of same to be filed in the Town Clerk's Office.

Seconded by Councilperson Hennessy. All present and voting, the motion carried (4 Ayes).

RESOLUTION NO. 2016-014

Town Board Member William Hennessy, Jr. offers the following resolution and moves its adoption:

RESOLVED, that the Town Board of the Town of New Scotland does hereby authorize the Supervisor to pay the following claims and to be empowered to take advantage of all available discounts on bills, prior to audit: payroll, electric bills, telephone bills, postage (including the mailing for property tax bills), express and freight charges and heating fuel.

Seconded by Councilperson Greenberg. All present and voting, the motion carried (4 Ayes).

RESOLUTION NO. 2016-015

Town Board Member William Hennessy, Jr. offers the following resolution and moves its adoption:

RESOLVED, pursuant to Sections 29, 35 and 64 of the Town Law, that First Niagara Bank be and hereby is designated as the depository for funds of the Town of New Scotland, and Key Bank N.A., Citizens Bank, Pioneer Bank, Berkshire Bank, and M&T Bank are alternates, and that all Town Officials be and are hereby required to deposit money coming to their hands by virtue of their offices into the depositories named.

Seconded by Supervisor LaGrange. All present and voting, the motion carried (4 Ayes).

RESOLUTION NO. 2016-016

Town Board Member William Hennessy, Jr. offers the following resolution and moves its adoption:

RESOLVED, that the Town Board of the Town of New Scotland hereby authorizes the Highway Superintendent to prepare notice for bids for the purchase of equipment and supplies for Highway purposes in quantities needed or to obtain the same under State contract.

Seconded by Councilperson Snyder. All present and voting, the motion carried (4 Ayes).

RESOLUTION NO. 2016-017

Town Board Member William Hennessy, Jr. offers the following resolution and moves its adoption:

RESOLVED, pursuant to Section 116, subdivision 1 of New York State Town Law that in lieu of allowing the claim of the Town Officers or employees for actual and necessary expenses for travel, this Board allows and pays such officer or employee the amount established by IRS for the use of his/her own automobile for each mile actually and necessarily traveled by his/her office or position or as otherwise provided in said law, section and subdivision.

Seconded by Councilperson Greenberg. All present and voting, the motion carried (4 Ayes).

RESOLUTION NO. 2016-018

Town Board Member William Hennessy, Jr. offers the following resolution and moves its adoption:

RESOLVED, that the Town Board of the Town of New Scotland hereby establish petty cash funds for the following: tax collection - \$500.00; Town Clerk - \$200.00; Building Inspector - \$50.00; Supervisor - \$200.00; Town Justices - \$200.00; Highway Superintendent - \$200.00; and Senior Outreach - \$200.00

Seconded by Councilperson Snyder. All present and voting, the motion carried (4 Ayes).

RESOLUTION NO. 2016-019

Town Board Member William Hennessy, Jr. offers the following resolution and moves its adoption:

RESOLVED, that the Town Board of the Town of New Scotland does hereby continue the offices and the salaries for Town Officials and employees for calendar year 2016 at the amount stated on the attached 2016 Fiscal Year Salaries and Wages sheet and these salaries so set shall be payable at the time specified according to the Town's Employee Policy Manual.
Attachment #1

Seconded by Supervisor LaGrange. All present and voting, the motion carried (4 Ayes).

RESOLUTION NO. 2016-020

Town Board Member Adam Greenberg offers the following resolution and moves its adoption:

RESOLVED, that the Town Board of the Town of New Scotland does hereby affirm its approval of the Salary/Pay Grade Schedule as amended to include a 1.0% Cost of Living Adjustment for fiscal year 2016.
Attachment #2

Seconded by Councilperson Snyder. All present and voting, the motion carried (4 Ayes).

RESOLUTION NO. 2016-021

Town Board Member Adam Greenberg offers the following resolution and moves its adoption:

RESOLVED, that the Town Board of the Town of New Scotland hereby authorizes the Town Clerk to collect water payments and sewer rents and bonded indebtedness and to post and apply the collected money according to the warrant.

Seconded by Councilperson Hennessy. All present and voting, the motion carried (4 Ayes).

RESOLUTION NO. 2016-022

Town Board Member Adam Greenberg offers the following resolution and moves its adoption:

RESOLVED, that the Town Board of the Town of New Scotland does hereby reaffirm its approval of the Town's Procurement Policy.
Attachment #3

Seconded by Supervisor LaGrange. All present and voting, the motion carried (4 Ayes).

RESOLUTION NO. 2016-023

Town Board Member Adam Greenberg offers the following resolution and moves its adoption:

RESOLVED, that the Town Board of the Town of New Scotland does hereby reaffirm its approval of the Town's Investment Policy.
Attachment #4

Seconded by Councilperson Snyder. All present and voting, the motion carried (4 Ayes).

RESOLUTION NO. 2016-024

Town Board Member Adam Greenberg offers the following resolution and moves its adoption:

RESOLVED, that the Town Board of the Town of New Scotland does hereby authorize the Deputy Town Supervisor to sign checks that the Supervisor would otherwise be authorized to sign, but for his absence.

Seconded by Supervisor LaGrange. All present and voting, the motion carried (4 Ayes).

4. Adjourn

Councilperson LaGrange made a motion to adjourn, seconded by Councilperson Snyder. The meeting adjourned at 12:18 PM. All present and voting, the motion carried (4 Ayes).

Respectfully submitted,

Patricia A. Barber
Deputy Town Clerk