

**Town of New Scotland
Organizational Meeting
1/1/2018**

The following Town Officials were in attendance:

Supervisor:	Douglas LaGrange
Councilperson:	William Hennessy Adam Greenberg Daniel Leinung
Town Attorney:	Michael Naughton
Town Clerk:	Diane Deschenes
Absent:	Councilperson: Patricia Snyder

1. Call to Order

Supervisor LaGrange called the meeting to order at 12:10 PM.

2. Pledge of Allegiance

3. Organizational Resolutions:

Supervisor LaGrange announces the following unsalaried appointments:

- Deputy Supervisor Adam Greenberg
- Fire Wardens: Chiefs of each respective fire district
- Town Historian: Robert Parmenter

Supervisor LaGrange announces the following Board Members' liaison appointments:

- Douglas LaGrange: Highway, Assessing, Building, Inter-Municipal Relations, Senior Outreach.
- William Hennessy, Jr: Water Committee, Youth & Recreation, Parks, Highway.
- Patricia Snyder: Planning Board, Zoning Board, Senior Outreach, Schools, Libraries, Village of Voorheesville.
- Adam Greenberg: Zoning Board, Public Safety, Town Properties, Building Department.
- Daniel Leinung: New Scotland Historical Association, Clarksville Historical Society, Onesquethaw-Coeymans Watershed Council, Water Committee.

RESOLUTION 18-001

Supervisor LaGrange offers the following resolution and moves its adoption:

RESOLVED, that the Town Board of the Town of New Scotland does hereby make the following appointments:

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- Crystal Peck as counsel to the Planning Board and Zoning Board of Appeals, with a term to expire December 31, 2018.
- Peter Richards as Member of the Planning Board, for a term to expire December 31, 2022.
- Amy Schallop as Member of the Planning Board, for a term to expire December 31, 2020.
- Charles Voss as Chairman of the Planning Board, for a term to expire December 31, 2018
- Robert Davies as Alternate Member of the Planning Board, for a term to expire December 31, 2018
- Douglas Miller as Town Constable for a term to expire December 31, 2018.
- Kevin Demarest as Town Constable for a term to expire December 31, 2018.
- Robert Markel as Town Constable for a term to expire December 31, 2018.
- Douglas Miller as Public Safety Commissioner, and Chairman of the Public Safety Committee, to serve without remuneration, for a term to expire December 31, 2018.
- Kenneth Guyer as Deputy Public Safety Commissioner to serve without remuneration for a term to expire December 31, 2018.
- Cary Patak as Ethics Board member with a term 1/1/2018 through 12/31/2020.
- Kevin Schenmeyer as Dog Warden Captain and James Duncan as Dog Warden, both for a term to expire December 31, 2018.

Councilperson Greenberg seconded the motion. All present and voting, the motion carried (4 Ayes).

RESOLUTION 18-002

Supervisor LaGrange offers the following resolution and moves its adoption:

RESOLVED, that the Town Board of the Town of New Scotland does hereby make the following appointments:

- Lyon M. Greenberg, M.D. as Ethics Board member with a term 1/1/2018 through 12/31/2020.
- Lyon M. Greenberg, M.D. as Chairman of the Board of Ethics to serve without remuneration for a term to expire December 31, 2018.

Councilperson Hennessy seconded the motion. All present and voting, the motion carried (3 Ayes- 1 abstained). Councilperson Greenberg abstained.

RESOLUTION 18-003

Supervisor LaGrange offers the following resolution and moves its adoption:

RESOLVED, that the Town Board of the Town of New Scotland does hereby appoint J. Michael Naughton as Town Attorney, for a term to expire December 31, 2019.

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Councilperson Greenberg All present and voting, the motion carried (4 Ayes).

RESOLUTION 18-004

Supervisor LaGrange offers the following resolution and moves its adoption:

RESOLVED, that the Town Board of the Town of New Scotland does hereby appoint Jeremy Cramer as Town Constable to serve without remuneration.

Councilperson Leinung seconded the motion. All present and voting, the motion carried (4 Ayes).

RESOLUTION 18-005

Supervisor LaGrange offers the following resolution and moves its adoption:

RESOLVED, that the Town Board of the Town of New Scotland does hereby appoint Darryl Purinton, Councilperson Greenberg and Councilperson Snyder to the Audit and Finance committee.

Councilperson Hennessy seconded the motion. All present and voting, the motion carried (4 Ayes).

RESOLUTION 18-006

Supervisor LaGrange offers the following resolution and moves its adoption:

RESOLVED, that the Town Board of the Town of New Scotland does hereby resolve that the members of the following Town Committees are not required to file annual disclosure statements:

- Senior Outreach Advisory Committee
- Public Safety Committee
- Parks and Recreation Committee

Councilperson Greenberg seconded the motion. All present and voting, the motion carried (4 Ayes).

RESOLUTION 18-007

Supervisor LaGrange offers the following resolution and moves its adoption:

RESOLVED, that the Town Board of the Town of New Scotland does hereby resolve that the members of the following Town Committees are required to file annual disclosure statements:

- Water Committee

Councilperson Leinung seconded the motion. All present and voting, the motion carried (4 Ayes).

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RESOLUTION 18-008

Councilperson Leinung offers the following resolution and moves its adoption:

RESOLVED, pursuant to Section 64, subdivision 11 of the Town Law, *The Altamont Enterprise* newspaper, regularly circulated in the Town of New Scotland, County of Albany, and entered as second-class mail matter, be and are hereby designated as the official newspaper of the Town of New Scotland.

Councilperson Greenberg seconded the motion. All present and voting, the motion carried (4 Ayes).

RESOLUTION 18-009

Councilperson Leinung offers the following resolution and moves its adoption:

RESOLVED, that the Town Board of the Town of New Scotland will pay dues or reimbursement of same to Town Justices for N.Y. Magistrate Association and Tri-County Magistrate Association Membership.

Councilperson Hennessy seconded the motion. All present and voting, the motion carried (4 Ayes).

RESOLUTION 18-010

Councilperson Leinung offers the following resolution and moves its adoption:

RESOLVED, that the Town Board of the Town of New Scotland establish the third Monday of each month as the 2018 regular Water Committee meeting at 6:00 p.m. at Town Hall.

Councilperson Greenberg seconded the motion. All present and voting, the motion carried (4 Ayes).

RESOLUTION 18-011

Councilperson Leinung offers the following resolution and moves its adoption:

RESOLVED, that the Town Board of the Town of New Scotland does hereby establish the second Wednesday of each month at 7:00 p.m. at the Town Hall as the day, time, and place of the regular Town Board meetings for 2018.

Supervisor LaGrange seconded the motion. All present and voting, the motion carried (4 Ayes).

Note: Board members to reserve the fourth Wednesday of each month for second meeting, if needed.

RESOLUTION 18-012

Councilperson Hennessy offers the following resolution and moves its adoption:

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RESOLVED, that the Town Board of the Town of New Scotland hereby approves the Holidays for 2018, as stated in the Employees Policy Manual, as follows:

New Year's

- Martin Luther King, Jr. Day
- Presidents' Day
- Memorial Day
- Independence Day
- Labor Day
- Columbus Day
- Election Day
- Veterans Day
- Thanksgiving Day
- Friday After Thanksgiving
- Christmas

Supervisor LaGrange asked that the Board might entertain amending that resolution to add the Monday before Christmas. Christmas falls on a Tuesday this year. This would be similar to what we do with Thanksgiving. Councilperson Leinung added that would be Christmas Eve. Everyone agreed.

RESOLUTION 18-012 Amended

Councilperson Hennessy offers the following resolution and moves its adoption:

RESOLVED, that the Town Board of the Town of New Scotland hereby approves the Holidays for 2018, as stated in the Employees Policy Manual, as follows:

New Year's

- Martin Luther King, Jr. Day
- Presidents' Day
- Memorial Day
- Independence Day
- Labor Day
- Columbus Day
- Election Day
- Veterans Day
- Thanksgiving Day
- Friday After Thanksgiving
- Christmas Eve
- Christmas

Councilperson Leinung seconded the motion. All present and voting, the motion carried (4 Ayes).

RESOLUTION 18-013

Councilperson Hennessy offers the following resolution and moves its adoption:

RESOLVED, that the Town Board of the Town of New Scotland hereby authorizes the Supervisor to determine closure of Town facilities, excluding highway and parks departments, due to inclement weather and other emergencies.

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Councilperson Leinung seconded the motion. All present and voting, the motion carried (4 Ayes).

RESOLUTION 18-014

Councilperson Hennessy offers the following resolution and moves its adoption:

RESOLVED, that the Town Board of the Town of New Scotland hereby authorizes the continuance of Bonds for all Town Officials and the notice of same to be filed in the Town Clerk's Office.

Councilperson Greenberg seconded the motion. All present and voting, the motion carried (4 Ayes).

RESOLUTION 18-015

Councilperson Hennessy offers the following resolution and moves its adoption:

RESOLVED, that the Town Board of the Town of New Scotland does hereby authorize the Supervisor to pay the following claims and to be empowered to take advantage of all available discounts on bills, prior to audit: payroll, electric bills, telephone bills, postage (including the mailing for property tax bills), express and freight charges and heating fuel.

Supervisor LaGrange seconded the motion. All present and voting, the motion carried (4 Ayes).

RESOLUTION 18-016

Councilperson Hennessy offers the following resolution and moves its adoption:

RESOLVED, pursuant to Sections 29, 35 and 64 of the Town Law, that Ballston Spa National Bank be and hereby is designated as the depository for funds of the Town of New Scotland, and Citizens Bank, Pioneer Bank, Berkshire Bank, Key Bank, and M&T Bank are alternates, and that all Town Officials be and are hereby required to deposit money coming to their hands by virtue of their offices into the depositories named.

Councilperson Leinung seconded the motion. All present and voting, the motion carried (4 Ayes).

RESOLUTION 18-017

Councilperson Hennessy offers the following resolution and moves its adoption:

RESOLVED, that the Town Board of the Town of New Scotland hereby authorizes the Highway Superintendent to prepare notice for bids for the purchase of equipment and supplies for Highway purposes in quantities needed or to obtain the same under State contract.

Supervisor LaGrange seconded the motion. All present and voting, the motion carried (4 Ayes).

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RESOLUTION 18-018

Councilperson Hennessy offers the following resolution and moves its adoption:

RESOLVED, pursuant to Section 116, subdivision 1 of New York State Town Law that in lieu of allowing the claim of the Town Officers or employees for actual and necessary expenses for travel, this Board allows and pays such officer or employee the amount established by IRS for the use of his/her own automobile for each mile actually and necessarily traveled by his/her office or position or as otherwise provided in said law, section and subdivision.

Councilperson Greenberg seconded the motion. All present and voting, the motion carried (4 Ayes).

RESOLUTION 18-019

Councilperson Hennessy offers the following resolution and moves its adoption:

RESOLVED, that the Town Board of the Town of New Scotland hereby establish petty cash funds for the following: tax collection - \$500.00; Town Clerk - \$200.00; Building Inspector - \$50.00; Supervisor - \$200.00; Town Justices - \$200.00; Highway Superintendent - \$200.00; and Senior Outreach - \$200.00

Councilperson Leinung seconded the motion. All present and voting, the motion carried (4 Ayes).

RESOLUTION 18-020

Councilperson Hennessy offers the following resolution and moves its adoption:

RESOLVED, that the Town Board of the Town of New Scotland does hereby continue the offices and the salaries for Town Officials and employees for calendar year 2018 at the amount stated on the attached 2018 Fiscal Year Salaries and Wages sheet and these salaries so set shall be payable at the time specified according to the Town's Employee Policy Manual.

Attachment #1

Councilperson Greenberg seconded the motion. All present and voting, the motion carried (4 Ayes).

RESOLUTION 18-021

Councilperson Greenberg offers the following resolution and moves its adoption:

RESOLVED, that the Town Board of the Town of New Scotland does hereby affirm its approval of the Salary/Pay Grade Schedule as amended to include a 2.0% Cost of Living Adjustment for fiscal year 2018. *Attachment #2*

Supervisor LaGrange seconded the motion. All present and voting, the motion carried (4 Ayes).

RESOLUTION 18-022

Councilperson Greenberg offers the following resolution and moves its adoption:

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RESOLVED, that the Town Board of the Town of New Scotland hereby authorizes the Town Clerk to collect water payments and sewer rents and bonded indebtedness and to post and apply the collected money according to the warrant.

Councilperson Hennessy seconded the motion. All present and voting, the motion carried (4 Ayes).

RESOLUTION 18-023

Councilperson Greenberg offers the following resolution and moves its adoption:

RESOLVED, that the Town Board of the Town of New Scotland does hereby reaffirm its approval of the Town's Procurement Policy. *Attachment #3*

Councilperson Leinung seconded the motion. All present and voting, the motion carried (4 Ayes).

RESOLUTION 18-024

Councilperson Greenberg offers the following resolution and moves its adoption:

RESOLVED, that the Town Board of the Town of New Scotland does hereby reaffirm its approval of the Town's Investment Policy. *Attachment #4*

Supervisor LaGrange seconded the motion. All present and voting, the motion carried (4 Ayes).

RESOLUTION 18-025

Councilperson Greenberg offers the following resolution and moves its adoption:

RESOLVED, that the Town Board of the Town of New Scotland does hereby authorize the Deputy Town Supervisor to sign checks that the Supervisor would otherwise be authorized to sign, but for his absence.

Supervisor LaGrange made seconded the motion. All present and voting, the motion carried (4 Ayes).

Supervisor LaGrange recognized our new, Albany County Legislator Vicky Plotsky.

4. Adjourn

Councilperson Hennessy made a motion to adjourn and seconded by Councilperson Leinung. The meeting adjourned at 12:20 PM.