

**TOWN OF NEW SCOTLAND
TOWN BOARD ORGANIZATIONAL MEETING
JANUARY 11, 2017**

The following Town Officials were in attendance:

Supervisor:	Douglas LaGrange
Councilperson:	William Hennessy Adam Greenberg Laura Ten Eyck Patricia Snyder
Highway Superintendent:	Kenneth Guyer
Engineer:	R. Mark Dempf
Town Attorney:	Michael Naughton
Town Clerk:	Diane Deschenes

1. Call to Order

Supervisor LaGrange called the meeting to order at 6:30 PM.

2. Pledge of Allegiance

3. Organizational Resolutions:

Supervisor LaGrange announces the following unsalaried appointments:

- Deputy Supervisor Patricia Snyder
- Fire Wardens: Chiefs of each respective fire district
- Town Historian: Robert Parmenter

Supervisor LaGrange announces the following Board Members' liaison appointments:

- Doug LaGrange: Highway, Assessing, Building, Inter-Municipal Relations, Senior Outreach.
- William Hennessy, Jr: Water Committee, Youth & Recreation, Parks, Highway.
- Patricia Snyder: Planning Board, Zoning Board, Senior Outreach, Schools, Libraries, Village of Voorheesville.
- Adam Greenberg: Zoning Board, Public Safety, Town Properties, Building Department.
- Laura TenEyck: New Scotland Historical Association, Clarksville Historical Society, Onesquethaw-Coeymans Watershed Council, Water Committee.

RESOLUTION 2017-001

Supervisor LaGrange offers the following resolution and moves its adoption:

RESOLVED, that the Town Board of the Town of New Scotland does hereby make the following appointments:

- Crystal Peck as counsel to the Planning Board and Zoning Board of Appeals, with a term February 1, 2017, to expire December 31, 2017.
- Charles Voss as Member of the Planning Board, for a term to expire December 31, 2021.
- Charles Voss as Chairman of the Planning Board, for a term to expire December 31, 2017
- Lance Moore as Member of the Zoning Board of Appeals, for a term to expire December 31, 2021
- Robert Johnson III, as Chairman of the Zoning Board of Appeals with a term January 1, 2017, to January 31, 2017.
- Jeff Baker as member of the Zoning Board of Appeals with a term February 1, 2017, through December 31, 2017.
- Jeff Baker as Chairman of the Zoning Board of Appeals with a term February 1, 2017, to expire December 31, 2017.
- Douglas Miller as Town Constable for a term to expire December 31, 2017.
- Kevin Demarest as Town Constable for a term to expire December 31, 2017.
- Douglas Miller as Public Safety Commissioner and Chairman of the Public Safety Committee, to serve without remuneration for a term to expire December 31, 2017.
- Kenneth Guyer as Deputy Public Safety Commissioner to serve without remuneration for a term to expire December 31, 2017.
- Lyon M. Greenberg, M.D., as Chairman of the Board of Ethics to serve without remuneration for a term to expire December 31, 2017.
- Justin Corcoran as attorney to the Ethics Board with a term to expire December 31, 2017.
- Charles Voss as Ethics Board member with a term January 1, 2017, through December 31, 2019.

**TOWN OF NEW SCOTLAND
TOWN BOARD ORGANIZATIONAL MEETING
JANUARY 11, 2017**

- Stephen Giordano as Ethics Board member with a term January 1, 2017, through December 31, 2019.
- Kevin Schenmeyer as Dog Warden Captain and James Duncan as Dog Warden, both for a term to expire December 31, 2017.

Seconded by Councilperson Ten Eyck. All present and voting, the motion carried (5 Ayes). Councilperson Greenberg recused himself from voting on Lyon Greenberg appointment.

RESOLUTION 2017-002

Supervisor LaGrange offers the following resolution and moves its adoption:

RESOLVED, that the Town Board of the Town of New Scotland does hereby appoint Jeremy Cramer as Town Constable to serve without remuneration:

Seconded by Councilperson Greenberg. All present and voting, the motion carried (5 Ayes).

RESOLUTION 2017-003

Supervisor LaGrange offers the following resolution and moves its adoption:

RESOLVED, that the Town Board of the Town of New Scotland does hereby appoint Darryl Purinton, Councilperson Greenberg, and Councilperson Snyder to the Audit and Finance committee.

Seconded by Councilperson Hennessy. All present and voting, the motion carried (5 Ayes).

RESOLUTION 2017-004

Supervisor LaGrange offers the following resolution and moves its adoption:

RESOLVED, that the Town Board of the Town of New Scotland does hereby resolve that the members of the following Town Committees are not required to file annual disclosure statements:

- Senior Outreach Advisory Committee
- Public Safety Committee
- Parks and Recreation Committee

Seconded by Councilperson Snyder. All present and voting, the motion carried (5 Ayes).

RESOLUTION 2017-005

Supervisor LaGrange offers the following resolution and moves its adoption:

RESOLVED, that the Town Board of the Town of New Scotland does hereby resolve that the members of the following Town Committees are required to file annual disclosure statements:

- Water Committee

Seconded by Councilperson Greenberg. All present and voting, the motion carried (5 Ayes).

RESOLUTION 2017-006

Councilperson Snyder offers the following resolution and moves its adoption:

RESOLVED, pursuant to Section 64, subdivision 11 of the Town Law, *The Altamont Enterprise* newspaper, regularly circulated in the Town of New Scotland, County of Albany, and entered as second-class mail matter, be and is hereby designated as the official newspaper of the Town of New Scotland.

Seconded by Councilperson Ten Eyck. All present and voting, the motion carried (5 Ayes).

RESOLUTION 2017-007

Councilperson Snyder offers the following resolution and moves its adoption:

RESOLVED, that the Town Board of the Town of New Scotland will pay dues or reimbursement of same to Town Justices for N.Y. Magistrate Association and Tri-County Magistrate Association Membership.

Seconded by Councilperson Hennessy. All present and voting, the motion carried (5 Ayes).

RESOLUTION 2017-008

Councilperson Snyder offers the following resolution and moves its adoption:

RESOLVED, that the Town Board of the Town of New Scotland establish the third Monday of each month as the 2017 regular Water Committee meeting at 6:00 p.m. at Town Hall.

**TOWN OF NEW SCOTLAND
TOWN BOARD ORGANIZATIONAL MEETING
JANUARY 11, 2017**

Seconded by Councilperson Greenberg. All present and voting, the motion carried (5 Ayes).

RESOLUTION 2017-009

Councilperson Snyder offers the following resolution and moves its adoption:

RESOLVED, that the Town Board of the Town of New Scotland does hereby establish the second Wednesday of each month at 7:00 p.m. at the Town Hall as the day, time, and place of the regular Town Board meetings for 2017.

Seconded by Councilperson Hennessy. All present and voting, the motion carried (5 Ayes).

Note: Board members to reserve the fourth Wednesday of each month for second meeting, if needed.

RESOLUTION 2017-010

Councilperson Snyder offers the following resolution and moves its adoption:

RESOLVED, that the Town Board of the Town of New Scotland hereby approves the Holidays for 2017, as stated in the Employees Policy Manual, as follows:

- New Year's Day
- Martin Luther King, Jr., Day
- Presidents' Day
- Memorial Day
- Independence Day
- Labor Day
- Columbus Day
- Election Day
- Veterans Day
- Thanksgiving Day
- Friday after Thanksgiving Day
- Christmas Day

Seconded by Councilperson Greenberg. All present and voting, the motion carried (5 Ayes).

RESOLUTION 2017-011

Councilperson Snyder offers the following resolution and moves its adoption:

RESOLVED, that the Town Board of the Town of New Scotland hereby authorizes the continuance of Bonds for all Town Officials and the notice of same to be filed in the Town Clerk's Office.

Seconded by Councilperson Greenberg. All present and voting, the motion carried (5 Ayes).

RESOLUTION 2017-012

Councilperson Hennessy offers the following resolution and moves its adoption:

RESOLVED, that the Town Board of the Town of New Scotland does hereby authorize the Supervisor to pay the following claims and to be empowered to take advantage of all available discounts on bills, prior to audit: payroll, electric bills, telephone bills, postage (including the mailing of property tax bills), express and freight charges, and heating fuel.

Seconded by Supervisor LaGrange. All present and voting, the motion carried (5 Ayes).

RESOLUTION 2017-013

Councilperson Hennessy offers the following resolution and moves its adoption:

RESOLVED, pursuant to Sections 29, 35 and 64 of the Town Law, that Key Bank, N.A., be and hereby is designated as the depository for funds of the Town of New Scotland and Citizens Bank, Pioneer Bank, Berkshire Bank, and M&T Bank are alternates, and that all Town Officials be and are hereby required to deposit money coming to their hands by virtue of their offices into the depositories named.

Seconded by Councilperson Snyder. All present and voting, the motion carried (5 Ayes).

RESOLUTION 2017-014

Councilperson Hennessy offers the following resolution and moves its adoption:

RESOLVED, that the Town Board of the Town of New Scotland hereby authorizes the Highway Superintendent to prepare notice for bids for the purchase of equipment and supplies for Highway purposes in quantities needed or to obtain the same under State contract.

**TOWN OF NEW SCOTLAND
TOWN BOARD ORGANIZATIONAL MEETING
JANUARY 11, 2017**

Seconded by Councilperson Greenberg. All present and voting, the motion carried (5 Ayes).

RESOLUTION 2017-015

Councilperson Hennessy offers the following resolution and moves its adoption:

RESOLVED, pursuant to Section 116, subdivision 1 of New York State Town Law that in lieu of allowing the claim of the Town Officers or employees for actual and necessary expenses for travel, this Board allows and pays such officer or employee the amount established by IRS for the use of his/her own automobile for each mile actually and necessarily traveled by his/her office or position or as otherwise provided in said law, section, and subdivision.

Seconded by Councilperson Ten Eyck. All present and voting, the motion carried (5 Ayes).

RESOLUTION 2017-016

Councilperson Hennessy offers the following resolution and moves its adoption:

RESOLVED, that the Town Board of the Town of New Scotland hereby establish petty cash funds for the following: tax collection - \$500.00; Town Clerk - \$200.00; Building Inspector - \$50.00; Supervisor - \$200.00; Town Justices - \$200.00; Highway Superintendent - \$200.00; and Senior Outreach - \$200.00

Seconded by Councilperson Snyder. All present and voting, the motion carried (5 Ayes).

RESOLUTION 2017-017

Councilperson Hennessy offers the following resolution and moves its adoption:

RESOLVED, that the Town Board of the Town of New Scotland does hereby continue the offices and the salaries for Town Officials and employees for calendar year 2017 at the amount stated on the attached 2017 Fiscal Year Salaries and Wages sheet and these salaries so set shall be payable at the time specified according to the Town's Employee Policy Manual. *Attachment #1*

Seconded by Councilperson Snyder. All present and voting, the motion carried (5 Ayes).

RESOLUTION 2017-018

Councilperson Greenberg offers the following resolution and moves its adoption:

RESOLVED, that the Town Board of the Town of New Scotland does hereby affirm its approval of the Salary/Pay Grade Schedule as amended to include a 1.0% Cost of Living Adjustment for fiscal year 2017. *Attachment #2*

Seconded by Councilperson Hennessy. All present and voting, the motion carried (5 Ayes).

RESOLUTION 2017-019

Councilperson Greenberg offers the following resolution and moves its adoption:

RESOLVED, that the Town Board of the Town of New Scotland hereby authorizes the Town Clerk to collect water payments and sewer rents and bonded indebtedness and to post and apply the collected money according to the warrant.

Seconded by Supervisor LaGrange. All present and voting, the motion carried (5 Ayes).

RESOLUTION 2017-020

Councilperson Greenberg offers the following resolution and moves its adoption:

RESOLVED, that the Town Board of the Town of New Scotland does hereby reaffirm its approval of the Town's Procurement Policy. *Attachment #3*

Seconded by Councilperson Snyder. All present and voting, the motion carried (5 Ayes).

RESOLUTION 2017-021

Councilperson Greenberg offers the following resolution and moves its adoption:

RESOLVED, that the Town Board of the Town of New Scotland does hereby reaffirm its approval of the Town's Investment Policy. *Attachment #4*

Seconded by Councilperson Hennessy. All present and voting, the motion carried (5 Ayes).

RESOLUTION 2017-022

**TOWN OF NEW SCOTLAND
TOWN BOARD ORGANIZATIONAL MEETING
JANUARY 11, 2017**

Councilperson Greenberg offers the following resolution and moves its adoption:

RESOLVED, that the Town Board of the Town of New Scotland does hereby authorize the Deputy Town Supervisor to sign checks that the Supervisor would otherwise be authorized to sign, but for his absence.

Seconded by Councilperson Ten Eyck. All present and voting, the motion carried (5 Ayes).

4. Adjourn

Councilperson Snyder made a motion to adjourn, seconded by Councilperson Greenberg. The meeting adjourned at 6:45 PM.

Diane R. Deschenes, Town Clerk