

**Town of New Scotland  
Special Town Board Meeting  
03/28/2018**

The following Town Officials were in attendance:

Supervisor:	Douglas LaGrange
Councilperson:	William Hennessy Adam Greenberg Patricia Snyder
Town Engineer:	R. Mark Dempf
Town Attorney:	Michael Naughton
Town Clerk:	Diane Deschenes
Absent:	Councilperson: Daniel Leinung

**1. Call to Order**

Supervisor LaGrange called the meeting to order at 6:00 PM. This is a special meeting to address an emergency issue with Feura Bush Water District. We also have a couple of housekeeping things to do.

**2. Pledge of Allegiance**

**3. Invitation to the General Public to Comment on Agenda Items: Please use the microphone available and state your name for the record**

**6. Resolution establishing Justice Court public office hours and establishing Clerk to the Justice standard workweek hours at 27.5 per week.**

Supervisor LaGrange said that he, Councilperson Greenberg, Councilperson Hennessy, Judge Johnson, Judge Wukitsch, and Attorney Naughton have been corresponding and trying to narrow down the court situation so they have fixed hours. They decided that they would like to stay at 27-½ hours and set the times of the office being open for the public from 10 AM-2 PM Monday, Wednesday, and Friday and from 12 PM-5 PM on Thursday. The reason for 10 AM-2 PM was because Justice Wukitsch suggested that the majority of fines and calls come around lunch time. On Thursday, court night, they tend to have people come in before court to pay. Supervisor LaGrange said that the Board has the old policy manual in their packet too. There are some housekeeping items in yellow. Since we are doing the court, Mrs. Kavanaugh also wanted to update the Assessor, Senior Outreach, and the Tax Collector. The hours are the same. We just wanted to update it while we are plugging in the courts. There's nothing different. We're not doing anything different except for the new court hours. This takes the courts up to 21 regular hours for the office, and then after that they still have 6-½ hours to use toward court night which is generally from 2-½ to 3-½ hours out of office time. If they have to come in on a Saturday for an arraignment or things like that, this is what we've come up with. Again, this has been discussed a lot with everyone, and hopefully this will give us some stable situations in general up there. We can just move on. The Justices are going to take care of a few things such as a better review of time sheets and things like that. They will be more proactive in the managerial aspect of it. Otherwise, we're in pretty solid shape now.

Attorney Naughton added that when we say out of office for the additional 3 hours, it's in office work, but it is outside of these normal office hours that are 10 AM-2 PM. Supervisor LaGrange agreed adding that, for example, Mrs. Turner was in today and she said that things are so busy all the time that she can't get to the records retention. Supervisor LaGrange said this is the perfect situation. She can come in almost whenever she wants and be able to sit down at her desk in the office and do this and not be bothered by calls and people walking in because now we have set times and days that she'll be available to do that. That's where it gives them a little flexibility. If they run late on a court time, the compensation time is still there. Attorney Naughton clarified that it's not working at home. Supervisor LaGrange agreed.

Councilperson Greenberg felt that Supervisor LaGrange summed it up pretty well. He wanted to make sure that people know that compensation time is still there because we discussed deleting that. The judges will have major oversight on the compensation time to make sure the clerks stay within the 30 hours. Councilperson Snyder asked if

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compensation time is still available up to 30 hours. Supervisor LaGrange agreed. It's up to 30 hours and no more similar to others in that type of position. If you have training that is going to take you outside of your parameters of time and stuff, there needs to be a little flexibility. You don't build up 30 hours of compensation time and then have no wiggle room if you need it down the road. There has to be better preparation, planning, and understanding of what it's designed for. Councilperson Snyder said that there are 21 hours listed and the difference is dedicated to the court in the evenings. Supervisor LaGrange said court in the evenings or other times during the week like Mrs. Turner was talking about. Councilperson Snyder asked if these are only office hours as opposed to hours for their duties. Supervisor LaGrange agreed. There will be two separate resolutions.

**RESOLUTION 18-083**

Supervisor LaGrange offered the following resolution and moved its adoption:

**RESOLVED**, that the Town Board of the Town of New Scotland does hereby establish the new court hours in addition to the other changes to the policy manual as outlined below.

**Policy Manual changes effective March 26, 2018 - changes/additions are highlighted in yellow**

**401 Departmental Hours**

Non-elected, salaried employees are selected for their executive, professional, and/or administrative capabilities. Their work schedules may not conform to the standard workday. Because salaried employees are task-oriented and objective-oriented, they may have irregular or excessive hours. These extra demands are considered in establishing the salary and benefits for the salaried positions.

A standard workweek is established for all employees as outlined below. Each employee shall prepare a record of attendance and a copy shall be filed in the Supervisor's office.

<b>DEPARTMENT</b>	<b>DAYS</b>	<b>HOURS</b>
Assessor	Mon-Fri	8:30A.M. - 4:00P.M.
Building	Mon-Fri	8:00A.M. - 3:30P.M.
Court	Mon-Wed & Fri	10:00 A.M. – 2:00 P.M.
Court Days	Thurs	12:00P.M. – 5:00 P.M.
Highway	Mon-Fri.	7:00A.M. – 3:30P.M.
Parks	Mon-Fri.	7:00A.M. – 3:30P.M.
Senior Outreach	Mon-Fri	8:30A.M. – 4:00P.M.
Supervisor	Mon-Fri	8:30A.M. – 4:00P.M.
Tax Collector	SEASONAL	8:30A.M. – 4:00P.M.
Town Clerk	Mon-Fri.	8:30A.M. – 4:00P.M.

**Work Hours**

Full-time employees shall work a minimum of 35 hours per week with a fixed starting and ending time daily. Every Highway Department employee shall work a 40-hour workweek with a fixed starting and ending time daily. All employees shall be advised by their Department Head or the Town Supervisor of their work hours.

Sometimes service to the public requires a nonstandard workweek which may require some degree of flexibility. Check with your Department Head for specifics.

**Lunch**

In accordance with State Law, all employees who work a six-hour shift that extends over the noonday meal period (between 11:00 a.m. to 2:00 p.m.) are required to take a 30-minute unpaid lunch period. Employees will be required to use the lunch

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period for eating and relaxing and will not be permitted to work through the lunch period.

Lunch times may vary by department. Sometimes service to the public requires a nonstandard workweek which may require some degree of flexibility. Check with your Department Head for specifics.

Councilperson Greenberg seconded the motion.

Councilperson Snyder asked if she was being overly cautious? Do we say office hours on this? Attorney Naughton said the idea is that we are going to put it up on the website. We wouldn't say it for all of these other folks either. Councilperson Snyder said that she just didn't want it to be misconstrued that these are the hours in total for an employee's responsibilities. Supervisor LaGrange said that it wouldn't be because in the next resolution we will set their hours for the clerks at 27-½ per week. Councilperson Greenberg added that they have to fill out a timesheet and hand that in. Councilperson Snyder said that she understood the process, but at some future point she just didn't want this to be misconstrued as anything other than this is just when the office is going to be open to the public, not necessarily their job duties. Supervisor LaGrange said that it's been very clear and everyone knows.

All present and voting, the motion carried (4 Ayes).

**RESOLUTION 18-084**

Supervisor LaGrange offered the following resolution and moved its adoption:

**RESOLVED**, that the Town Board of the Town of New Scotland does hereby set the Court Clerks' weekly hours at 27-½.

Supervisor LaGrange commented that this is a revision from 30 that was requested to start the year. It will be 27-½ hours per week per clerk. Councilperson Greenberg said that that's back to what it was.

Councilperson Hennessy seconded the motion.

Councilperson Snyder asked if they found a way to accomplish what they needed to accomplish in a reduced number of hours and are they clear on this? We won't have to revisit this again in November for the budget. Supervisor LaGrange said that we can't prevent that, but this Board has a better understanding of the needs of the court at this point. Councilperson Snyder asked if the court clerks have an understanding that they can get done what they need to get done. Supervisor LaGrange said that one of them was the one who proposed going back. Councilperson Snyder said that she just wanted to make sure for the record that we're going to a reduced number of hours and everyone is in agreement. Supervisor LaGrange said yes, as advised by the Clerks and their Justices. We are taking their recommendation and going with it. Councilperson Greenberg said that it would be very difficult for them to come in and ask for any more hours now unless there are major changes in the court. They have agreed that this is the number of hours they need to do their jobs. Councilperson Snyder said that she was happy that everyone was in agreement.

All present and voting, the motion carried (4 Ayes).

Supervisor LaGrange noted that Councilperson Leinung wasn't here because of a job-related commitment. He mentioned when we scheduled the meeting that he might not be able to be here, and he confirmed it today.

**5. Discussion/Action re: quotes for Feura Bush Water District Main Replacement**

Supervisor LaGrange advised that Public Works Commissioner LaChappelle had proposed that we first accept the quote from William J. Keller & Sons with the upgrades. Are we good there? Engineer Dempf said yes but just so you know Keller did change their price. They added \$1,500 for permitting, but they are still under the others who agreed to hold their

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price with all of the clarifications. They both pretty much had the same answers to the clarifications with the exception of the addition of \$1,500 for the permit. Supervisor LaGrange said that the \$103,031 would now be \$104,531. Councilperson Snyder said that that was for permitting. Attorney Naughton said that the permit is for the County. It's a County Highway permit. There is a bonding cost that the County requires for work within the right-of-way. The bonding cost is for most of it. The permit is only about \$80, but the bonding cost is a percentage of an \$8,000 bond. There is no permit from us. This is the only permit. Supervisor LaGrange asked if before he introduces a resolution to accept that quote for this emergency repair, should we go back to the resolution that you brought? Attorney Naughton said that there are a couple of things. He just wanted to make a record that we took a look at the SEQR issue for this emergency repair job. Based on his research it is a type-II action under SEQR that's exempt, and, therefore, there is a provision in this proposed resolution to that effect. So we did consider the SEQR implications and decided it is SEQR exempt. In terms of what comes first, we were going to talk about creating a capital project. Supervisor LaGrange said that he assumed that the resolution we have here is the beginning of the process in a sense because it's saying that we are looking for bids. Attorney Naughton said that that order will work.

**RESOLUTION NO. 085 OF 2018  
Town of New Scotland, New York**

**RESOLUTION RE: FEURA BUSH WATER DISTRICT  
CONTRACT/BIDS FOR EMERGENCY REPAIRS**

**WHEREAS**, significant water leaks and water loss has occurred in recent months in the Feura Bush water district due to water main breaks. The cost of the most recent water main leak was in excess of \$30,000. To address the problem, the Town Board solicited bids to repair leaks in the main and conduct emergency repairs;

**WHEREAS**, Stantec Consulting, Inc., the town-designated engineer, has recommended replacement of 1,000 feet of water main pipe to address the leaks and developed plans and specifications for replacement of 1,000 feet of water main; and

**WHEREAS**, the Town Board has determined that the proposed action (replacement of approximately 1,000 feet of water main pipe) is a type-II action under SEQRA not requiring further environmental review due to the emergency nature of the repairs and the replacement of the pipe in kind (see 6 NYCRR § 617.5(c)(1), (2), and (3)).

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board hereby finds and determines that replacement of 1,000 feet of the water main (the "Work") in the location identified by Stantec is necessary and should be completed on an emergency basis: (A) to protect the natural resource (water), (B) to ensure safe drinking water for the residents serviced by the water main, and (C) to avoid damage to the pump systems and equipment; and it is further

**RESOLVED**, that the bid of Wm. J. Keller & Sons in the sum of \$104,531.00 represents the lowest bid by a responsible bidder for completion of the Work; and it is further

**RESOLVED**, that the Town Board approves the contract for the completion of the Work, as outlined in the Agreement annexed to the Agenda, and hereby authorizes the Supervisor to sign the Agreement for a contract sum of \$104,531.00.

A motion by Member LaGrange, seconded by Member Snyder, to adopt Resolution No. 085 of 2018.

Councilperson Greenberg asked that we quickly go over what was clarified with them. He always thought that we estimated \$100 a foot, and we seem well above that. Engineer Dempf said that we should start with the clarification. Both of the low bidders put caveats on their proposal and exclusions. In their original proposals they excluded permitting and bonding, third party testing, asphalt paving, additional insurances, and rock removal. We

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wanted them to clarify that if they saw something we didn't see we'd like to know about it. We asked both people the same questions. We made sure that the playing field was level. They both got the same questions to answer. They both answered similarly that it was included. Then we asked them for unit prices on rock removal or directional drilling directly through the rock, and again Keller was low on both of those also. There were unit prices. The clarifications were to make sure that there wasn't something that they saw in the plan that we didn't see or didn't expect. Part of the discussion was that these are typical things we put on our bids. Engineer Dempf said that the response from JAT Construction was that they were not going to change their bid, and the response from Wm. J. Keller & Sons was that the only thing they wanted to add to our bid was \$1,500 for the permit and bonding for the County Highway Work Permit. Supervisor LaGrange said that as far as JAT goes, they didn't change the bid quote but they added a couple of things to the permit and the highway warranty bond. They said it was in their initial quote, and Keller added a few bucks to their quote and still they were low.

Engineer Dempf said that the next question was is our rule of thumb \$100 a foot, and it is. Generally speaking, when we look at an extension or something that is of significance we would say \$100 a foot. So now you have a short piece and you're making connections and hydrant connections. One of the reasons would be that you now have a smaller work area to include a lot of additional little things. So, the comparison of the three lowest bidders' is \$128 a linear foot versus \$144 versus \$225. A few years ago privately the last house extended the water main 150 feet, and their unit prices come out to \$133 a linear foot. So, this is kind of in keeping with that general scenario. Now, when we put the word "emergency" on a set of plans, the urgency that is required tends to give contractors an idea that if it's an emergency they can get a little more out of it. Supervisor LaGrange asked if there aren't also some extenuating things here? When we said \$100 a foot we always said that it was clear digging and everything equal going on down through, but we're talking about the swamp area, a good 100+ feet of wet area that really had to be directionally drilled. We're always going to pay a little more for directional drilling, right? We're right on the edge of the asphalt too. So, there is a little more to it than just a straight dig. Engineer Dempf said that he was trying to make sure that we all know that the general rule of thumb is that we're looking at something maybe a little bit bigger, a little less complicated, and things like that. Councilperson Hennessy asked if dewatering was a part of their responsibility for their entry and receiving pits. Engineer Dempf said that that would definitely be included in what they need to do. Councilperson Snyder asked if the three bids could be repeated. Engineer Dempf said \$225, \$144, and \$128. Supervisor LaGrange added that the extension was \$133. Public Works Commissioner added that that was 12 years ago. Engineer Dempf added that it was somewhere in the neighborhood of \$133-\$128 so it's comparable to what was done exactly in the same area of Feura Bush.

Councilperson Greenberg asked if Carver was going to directionally drill. Engineer Dempf replied that that was not his understanding. They were the highest bidder. The reason they were the highest is because if you look where the pipe has to go and you start digging a trench on the edge of the road and through all the driveways and all of those things, their restoration is going to be well into the \$50,000-\$60,000 range. Councilperson Greenberg said that he assumed directional drilling would be less. Supervisor LaGrange said that it's also got to be so much less impactful on the residents there too. Councilperson Greenberg asked if they were saying that directional drilling would cost more. Supervisor LaGrange said that that's what was always thought. Engineer Dempf said that directional drilling used to always come in more but a lot of people are starting to believe in the technology and we have a lot more directional drilling competition than there used to be. There used to be just one person around. When we did Stewart's, there was only one contractor that they could find to do it and they came from Syracuse to do it. Supervisor LaGrange said that it's always been more. That's why when we started getting these in he asked Mr. LaChappelle what the bidders were proposing. Mr. LaChappelle said that with every contractor he talked to we discussed both, open and boring. So they all were fully aware of what we could do. Supervisor LaGrange said that in that swamp and wet area you'd have to have 60 feet of trench box there just to be able to do it like you should. Mr. LaChappelle added that it's so super saturated prior to where that leak is.

Attorney Naughton asked if the warranty is a year. Engineer Dempf said that it is, adding

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that that's a standard warranty on a municipal project. Supervisor LaGrange asked if it included workmanship. Councilperson Greenberg added if it included for leaks. Engineer Dempf said that it included anything to do with the project. Councilperson Greenberg asked how we would know if there was a leak. We don't know for sure that there is a leak there now; we assume there is. How does that warrant work? Engineer Dempf said that, again, we have to continually monitor it like we're doing now. Councilperson Greenberg asked if they monitor it. Engineer Dempf said that they don't. Councilperson Greenberg asked if we have to monitor that for that year. Engineer Dempf agreed adding that you have to remember that this is a totally different type of technology. It's HDPE pipe, it's not cast iron pipe. There are no joints or ability for corrosion. He would have a hard time believing there is anything that can happen to that pipe in that one-year period anyway. Supervisor LaGrange added and we inspect the lateral hookups. Engineer Dempf agreed.

Attorney Naughton was filling in the blanks on the contract itself. We had approximately 1,000 feet in the resolution that is the best estimate. Engineer Dempf said 800 feet.

Councilperson Snyder asked if there is a time the work has to be done by. Attorney Naughton said April 15<sup>th</sup>, a substantial completion. If they are delayed by weather, contractors should complete the work no later than April 30<sup>th</sup> which is a time is of the essence deadline. They've got a month to do the work.

Councilperson Greenberg asked how the shut-off works. Does it affect people's supply while they are doing the work? Engineer Dempf said no. He believes the cutover is going to be a matter of a day or half a day. It's all installed, tested, and chlorinated, and the last thing to be done is that they make the connections. Councilperson Snyder asked who arranges to communicate that to the users. Engineer Dempf said that that was discussed in a meeting. The Town is going handle the communication of all the different things coordinating with the contractor, but we will notify the residents. Mr. LaChappelle added that someone will be on site almost the whole time. Mr. LaChappelle said that he knows each individual homeowner and he will call and make a personal appearance to advise them.

Councilperson Greenberg asked about the start date. Mr. LaChappelle said that they will start next week. Supervisor LaGrange said, just for clarification, three of us have heard good things about this particular contractor and are satisfied that we will get quality work. Engineer Dempf agreed, adding that Keller did another job for us. They did Countryman Road.

In favor:            4 Ayes  
Opposed:            0 Nays  
Motion Approved: 4 Ayes

Supervisor LaGrange said that the contract was part of the resolution. Next we need the capital project.

**4. Resolution establishing a Capital Project for the Feura Bush Water District Main Replacement Project.**

**RESOLUTION 18-086**

Supervisor LaGrange offered the following resolution and moved its adoption:

**Whereas**, the Feura Bush Water District needs approximately 800 feet of water main replaced, and

**Whereas**, the Town Board desires to finance the replacement through the issuance of debt, and

**Whereas**, the Town Board desires to establish separate accounts for the project separate and distinct from the operating and maintenance accounts of the Feura Bush Water District Fund,

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**Now, therefore,** it is hereby

**Resolved,** that the Town Board hereby designates the replacement of the Feura Bush water main as a capital project, and it is further

**Resolved,** that the Town Board authorizes the Town Supervisor to procure the necessary financing through the issuance of a serial bond, and it is further

**Resolved,** that the budget for the capital project be as follows:

HFP8340.2 Water Transportation and Distribution	\$150,000.00
HFP5710 Serial bonds	\$150,000.00

And it is further

**Resolved,** that General Fund B is hereby authorized to loan to the capital project fund from time to time funds to finance and sustain the project pending the issuance of debt at an initial interest rate of 0.05% per annum, said rate to be adjusted from time to time to reflect market conditions.

Councilperson Greenberg seconded the motion.

Supervisor LaGrange said that we put in \$150,000 as we discussed at our last meeting because we are looking into notification alert software or whatever we have. Did anyone hear from Emmons today? Engineer Dempf replied no. Supervisor LaGrange said that we are going to find out if adding to the SCADA system or Emmons had a hard to believe price on a notification alert system if the pumps run too long. So, that just gave us some wiggle room here in case something for that comes in, and then we can entertain purchasing that by resolution later. Councilperson Greenberg said that it doesn't necessarily have to be \$150,000. Supervisor LaGrange replied no. Councilperson Greenberg asked if this ties our hands to \$150,000. Supervisor LaGrange said not at all. Councilperson Greenberg added that it doesn't say up to here. Is that understood? Supervisor LaGrange said that in a capital project it is an up to. Attorney Naughton agreed. Councilperson Hennessy asked if you can be flexible until a certain time if you're selling bonds? Supervisor LaGrange replied yes, adding the same with BANS too. This isn't going out to bond. This is just setting up the capital project so that we can say to the Bondman later on that the Board authorized \$150,000. They would then ask for a resolution and we would give them this. Attorney Naughton said that that was fine.

Councilperson Hennessy asked if the authorization to actually do that last step of bonding would still come to the Board. Supervisor LaGrange and Attorney Naughton both agreed that it would.

All present and voting, the motion carried (4 Ayes).

**Sprint**

Supervisor LaGrange advised that a month or two ago someone representing Sprint called and asked if there would be interest on the Town's part of locating a Sprint antenna on the Kensington Woods water tower. I said we'd be interested but we need more information. He said he will let them know that we might be interested and have Sprint decide if that's the place they want to pursue.

Yesterday or the day before they called again and said they would like to locate an antenna on our structure. He told them that there was a Board meeting tonight and he would see if it was the Board's pleasure to investigate this further. We are not committing to anything. There are precautions and things we have to be sure of. Does affect the structural integrity and the water itself? Any of those things we'd have to look into but he wanted to ask you if it was something you were interested in to start looking into with no commitments. If so, he would call them and say that they can come out to take pictures, measurements, and give us a proposal. That's all he knows. Supervisor LaGrange asked Engineer Dempf if he had

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any input. Engineer Dempf said that we need to see the details.

Councilperson Greenberg said that he was fine with that being looked at but we need to look up the zoning variance that allows that tower. He's pretty sure it's not allowed to go any higher. That was a condition on that variance because there was some push back, especially from Mr. Cade. He's not sure that an antenna on top of it will be allowed. Supervisor LaGrange said that he would ask them tomorrow. He told them he'd call them back with what the Board wanted to do. He will touch base with Building Inspector Cramer to be sure, but that does sound right. Supervisor LaGrange asked if anyone had any familiarity with water tower antennas. Do they go up or do they go out? Attorney Naughton said that usually there are things that are attached to the outside of them and, therefore, you have to be very careful about fatigue on metal. We have specifications for that in the office that are available. Councilperson Greenberg asked if could increase the height? Attorney Naughton said that it may not increase the height, but it would have to go through the approval process anyway. Any of those issues would go right through under our cell tower law. Councilperson Greenberg said there may be a zoning variance condition with no greater height on that tank. Engineer Dempf said that they may be looking at it for the direction heading toward Route 155 in the dead spot. Councilperson Greenberg said that he's just saying we need to look into the zoning. Supervisor LaGrange agreed. He doesn't want them doing a lot of stuff or us wasting our time with them. He'll check with Building Inspector Cramer in the morning to see what that is as far as the variance is concerned. He would explain to them that the only option is out if there are restrictions and we will go from there.

Councilperson Hennessy asked if we should be limiting it to one vendor? If we are going to consider this we have to consider more than one person so we don't have a sole sourcing issue here especially with revenue. Supervisor LaGrange said that generally one comes with but whatever it takes. This is exploratory. They identified it as something they'd want to look into, and he just wants to tell them that if the Board wants to see what they have to offer, then we go from there. Councilperson Snyder said that to follow up on Councilperson Hennessy's point we want to see if there are opportunities for co-locations so we wouldn't be restricting ourselves with one cell tower owner. Supervisor LaGrange said that the legalities, engineering, etc., will come once they give us a proposal. This isn't saying yes. It's saying sure, give us an idea what you're thinking. We'll see; maybe it's not something we want. Councilperson Snyder asked if this requires any community input. Supervisor LaGrange said that it would probably go through a site plan and stuff. Engineer Dempf said that it would have to go through a regular site plan. Supervisor LaGrange said that he will tell them that the Board is open to their proposal, and we'll go from here. Councilperson Hennessy asked who it is? Supervisor LaGrange replied that it is Sprint. Councilperson Hennessy asked if it was Sprint's main office. Supervisor LaGrange said that this particular gentleman was hired to go place to place and do their leg work. From what he understood from him, he and somebody from the office would come out to actually observe the site and take measurements. Engineer Dempf reminded the Board that it was Sprint that charged us \$29,000 when we moved the Rail Trail.

### **Charging Station**

Councilperson Greenberg and Supervisor LaGrange have been working on getting the charging station installed which would knock off the third of four pieces of our clean energy program that will qualify us for an \$80,000 grant. We ordered the charging station. We found out that the least expensive way to do this is to install it ourselves. That's kind of where we are now. That will be coming up probably at the next Board meeting, although we could pass a resolution now if we need one to order the charging station. Supervisor LaGrange said that we can firm it up. It has been ordered. When we entered into this process we had to pass the Unified Solar Permit. We did that in conjunction with the Solar Law. We had to do the benchmarking. We passed a resolution saying we will be doing that. That commences tomorrow. Councilperson Greenberg said that we got \$2,500 with the solar permit, and that's kind of what we're putting toward this charging station. Supervisor LaGrange added that that was understood by the Board at that time. We said that once we get the \$2,500 for the Unified Solar Permit then we could use that to pay for the charging station. He and Councilperson Greenberg have been looking into that. Wolberg's has it. It was a little over \$2,000 for the pedestal that accommodated two

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chargers. The two chargers were ordered too to the specifications that gave us the qualifying equipment for the grant money. Wolberg's felt it would probably be in at the end of this week. Councilperson Greenberg was working with the potential contractors. We were looking at the other side of the Supervisor's office in the two parking spaces on the side of the building. That could be kind of the designated area for it. It's also a very quick run to the breaker box. Councilperson Greenberg said that we can get into details at the next meeting. He didn't want to hold everybody up, but he was just trying to say that there is a financial aspect and he didn't know if we had to vote on that at this point or if the \$2,500 that we had accounted for with the solar permit covers it and we're okay there. Supervisor LaGrange said that that money came in November. Councilperson Greenberg said that we can get into the details probably at the next meeting. Supervisor LaGrange said that the other component to this is we had to get going because there are two \$80,000 grants left. The Village already got theirs. The only ones that are close are Guilderland and Altamont and we're further ahead than they are. Supervisor LaGrange contacted Councilperson Greenberg after talking to Mrs. Reynolds and Councilperson Greenberg and restarted his part in getting this charger going. He narrowed it down. He talked to Mr. Freihoffer, who is a resident in the Onesquethaw Fire Department who works for Wolberg Electric. He helped us get the specifications and get things ordered. The other component here is that we decided to do Code Enforcement Officer training. It originally stipulated that we had to have the Code Enforcement Officer and two other Town representatives, either an elected official or another person. That was delayed because they found out by those stipulations and going out and doing mock inspections of a building both commercial and residential they just weren't getting them done. They decided to just go with the single Code Enforcement Officer getting his eight hours of training. Building Inspector Cramer signed up immediately when it came out. He went to one so he got the certification and that's sent in. Mr. Pine is also going to attend on April 6<sup>th</sup>.

Attorney Naughton wanted to go back for one thing. We've got \$2,500 to spend already and we've got a quote that's under \$2,500, and we'd like to put the order in. Why don't we just have a resolution that the Town is authorized to spend up to \$2,500 for the purchase of that equipment so we can get it and have it in the queue to install it? Supervisor LaGrange suggested that it be called purchase and installation.

**RESOLUTION 18-087**

Supervisor LaGrange offered the following resolution and moved its adoption:

**RESOLVED**, that the Town Board of the Town of New Scotland does hereby authorize spending up to \$2,500 to purchase and install the charging station.

Councilperson Greenberg seconded the motion. All present and voting aye, the motion carried (4 Ayes).

Supervisor LaGrange advised that Mrs. Reynolds will be in tomorrow. We are getting started with the benchmarking. It's coming and we want to keep the process moving. As soon as we get that in, we will have the three things done, and once we get the charger installed we can push the button and submit the application. Hopefully we will see the \$80,000. At the very worst, we should see \$3,500. Councilperson Snyder said that it really is just completing the benchmarking and filling out the application. Supervisor LaGrange agreed adding that Mrs. Reynolds will bring the application so when we get the final installation done we can hit submit and go.

**7. Adjourn**

Councilperson Greenberg made a motion to adjourn, seconded by Supervisor LaGrange. The meeting adjourned at 6:55 PM.

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Diane R. Deschenes, Town Clerk