

**Town of New Scotland
Special Town Board Meeting
006/06/2018**

The following Town Officials were in attendance:

	Supervisor:	Douglas LaGrange
	Councilperson:	Patricia Snyder
		Adam Greenberg
		William Hennessy
	Town Clerk:	Diane Deschenes
Absent:	Councilperson:	Daniel Leinung

1. Call to Order

Supervisor LaGrange called the meeting to order at 5:00 PM.

2. Resolution regarding contract with architect for design of Hilton Barn roof and RFP

Supervisor LaGrange advised that we are here to discuss a proposal for architectural services on the Hilton Barn roof. This has to do with putting together the RFP for the eventual replacement. Councilperson Hennessy said that we have made efforts to develop and repair the barn for the past couple of years, and we believe that it is necessary to replace the roof before this coming winter season. Stephen Reilly from the Lacey, Thaler, Reilly, Wilson Architecture & Preservation, LLC, has done some work for us on the barn previously, and he did a report addressing some of the difficulties and problems with the structure and surface of the barn. We need to put together appropriate bid and proposal documents in accordance with the town's procurement law, so we need a professional to prepare the RFP bid documents and drawings for it. He has provided us with a proposal. The proposal is for \$5,150 for replacement of the barn roof. Based on Supervisor LaGrange's conversations with everyone here, these fees are certainly more than reasonable based on the going rates for this work. The question that still exists on this contract, however, is a \$650 fee for rental of a lift. Mr. Reilly has already done a preliminary report on the barn, and he had a lift that the town rented previously. Mr. Reilly did the work pro bono so the Town took care of the lift. Now, for this work he needs a structural engineer to detail elements of the barn for the RFP. Therefore, he has to have a lift. Since this is a fee contract, we find it appropriate that the lift should be part of his fee contract. It's cleaner for contractual elements. He, however, is not sure his insurance carrier will allow it, so we don't have a final answer on that. Councilperson Snyder asked, "Will allow what"? Councilperson Hennessy said for the lift. Supervisor LaGrange clarified that it was for him to rent it. Councilperson Hennessy said that the question is should the Town do it or should he do it? Attorney Naughton has requested that he do it since this is a fee contract proposal instead of pro bono like it was before. It's cleaner contractually. Councilperson Hennessy said that he doesn't have a final answer. Mr. Reilly didn't get back to him whether he could do it or not. Councilperson Hennessy hopes we can approve the contract stipulating with a little extra to cover the lift in case we need to. Supervisor LaGrange said that it could either be \$5,800 for him if he rents the lift or \$5,150 for them and we'll do the lift separately for approximately \$650. Councilperson Hennessy agreed.

RESOLUTION NO. 121 OF 2018

WHEREAS, the Town wishes to contract with Lacey, Thaler, Reilly, Wilson Architecture & Preservation, LLC ("Architect"), for the design of the roof replacement for the Hilton Barn roof and assistance with preparing a request for proposal to obtain bids for a roof repair (the "Project"); and

WHEREAS, the Town requested the Architect to provide a proposal for professional services to assess the condition of existing roof and produce specifications and documents for the bid for replacement of the roof;

WHEREAS, a copy of the Proposal from the Architect is attached hereto as **Exhibit 1**;

NOW, THEREFORE, BE IT RESOLVED, that the Town hereby approves and authorizes the proposal/contract annexed to this Resolution in the sum of \$5,150.00 for the Project, and authorizes the Supervisor to sign the contract; and it is further

RESOLVED, that the Town hereby authorizes the expenditure of \$650 for renting a lift for the Architect's use in assessing the roof and preparing an RFP.

A motion by Member Hennessy, seconded by Member Greenberg, to adopt **Resolution No.**

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Councilperson Greenberg advised that he hopes to have this done either the week of June 11 or the June 18, and if he does we will have the documents by June 29 for our comments and then he will incorporate any concerns we have and get our drawings back by the end of July.

In favor:	4 Ayes
Opposed:	0 Nays
Motion Approved:	4 Ayes

2. Adjourn

Councilperson Snyder made a motion to adjourn, seconded by Supervisor LaGrange. The meeting adjourned at 5:08 PM.

Diane R. Deschenes, Town Clerk